



REGULAR SESSION

County Commission

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

A G E N D A

Reno County Courthouse Veterans Room
206 W. 1st Avenue
Hutchinson, KS 67501
Tuesday, May 30, 2023, 9:00 AM

1. **Call to Order**
2. **Pledge of Allegiance to the American Flag and Prayer**
3. **Welcome and Announcements by Commission Chair**
4. **Public Comment on Items not on the Agenda**
Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.
5. **Determine Additions or Revisions to the Agenda**
6. **Consent Agenda**
 - 6.A Vouchers (bills or payments owed by the county or related taxing units)
 - 6.B Corrected minutes for February 14th, February 28th, and March 7, 2023; and approval of May 9th, 2023 minutes from final draft
 - 6.C ARPA Grant Agreement with the Hutchinson Community College
7. **Business Items**
 - 7.A RFP for Landfill Methane Program
 - 7.B Reno County Health Department - Annual Update
8. **Executive Session**
 - 8.A Executive Session for 20 minutes for matter regarding personnel matters of non-elected personnel
 - 8.B Executive Session for 15 minutes for matter regarding personnel matters of non-elected personnel
9. **Break**
10. **Study Session**
 - 10.A Wastewater Regulation Discussion. [Link to Reno County Sanitation Code.](#) [Link to KDHE Minimum Standards.](#)
11. **Adjournment**

Randy Parks
District 1

Ron Hirst
District 2

Daniel P. Friesen
District 3

John Whitesel
District 4

Don Bogner
District 5



AGENDA ITEM

AGENDA ITEM #6.B

AGENDA DATE: May 30, 2023

PRESENTED BY: Cindy Martin

AGENDA TOPIC:

Corrected minutes for February 14th, February 28th, and March 7, 2023; and approval of May 9th, 2023 minutes from final draft

SUMMARY & BACKGROUND OF TOPIC:

Original minutes for February 14, February 28, and March 7, 2023 did not have the consent agenda listed, only the number and letter. The amended minutes have the whole consent agenda listed for future reference. The final minutes will be replaced when approved by the Board.

Approval for final drafted minutes on May 9th, 2023.

ALL OPTIONS:

Approve

Change

Deny

RECOMMENDATION / REQUEST:

Approval of corrected minutes for February 14, February 28, and March 7, 2023; and final draft minutes for May 9th, 2023.

POLICY / FISCAL IMPACT:

N/A

February 14, 2023
Reno County Annex
Hutchinson, Kansas

The Board of Reno County Commissioners held an agenda session with Chairman Daniel Friesen, Commissioner Ron Hirst, Commissioner Randy Parks, Commissioner Don Bogner, and Commissioner John Whitesel, County Counselor Patrick Hoffman, County Administrator Randy Partington, and County Clerk Donna Patton, present.

The meeting began late with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor David Dubovich Park Place Christian Church.

There were no public comments, and one addition added to the agenda. **Mr. Whitesel moved**, to table Items 6B, 6C & 6D to give him more time to look these over. The motion died for a lack of a second.

Mr. Hirst suggested separating out the three items from the consent agenda for discussion. **Mr. Hirst moved, seconded by Mr. Whitesel** to separate out items 6B, 6C & 6D for discussion. The motion was approved by a roll call vote of 5-0.

Mr. Parks moved, seconded by Mr. Hirst to approve the Consent Agenda consisting of items 6A and 6E through 6I which includes; **(6A)** the Accounts Payable Ledger for claims payable on February 17th, 2023, totaling \$346,593.29; **(6E)** approve purchase of a 2022 Caterpillar 623K Scraper from Foley Equipment, Wichita, Kansas in the amount of \$998,000; **(6F)** approve items to be declared as surplus property; **(6G)** approve Leasing and Software Maintenance/Support Proposal from KNOWiNK for 70 iPads "Poll Pads" for the Elections Department at a first-year cost of \$17,894.10; **(6H)** approve ARPA Subrecipient Agreement with Haven EMS for \$12,100; **(6I)** approve resolution to Deputy Treasurer Richele Calvert on the State of Kansas Municipal Investment Pool (MIP) account as presented by staff. The motion was approved by a roll call vote of 5-0.

Mr. Friesen explained that the consent items (6B) re-appointmnet of Shannon Hauschild, Ray Hemman, Erica Rivera, and Lacy Stauffacher to the Reno County Community Corrections Advisory Board for a two-year term effective 1/1/2023 through 12/31/2024; (6C) appointment of Carmen Booz and Hope Jordan to the Reno County Council on Aging Board for a three-year term

effective 1/1/2023 through 12/31/2025; and (6D) appointment of Erica Rivera, Edward Bible, and Curtis Jefferis to the Reno County Public Transportation Commission for a three-year term effective 1/1/2023 through 12/31/2025 stating these appointments should have been approved in 2022 but he wanted to wait until the new Board Members had been sworn in. Mr. Friesen asked if the current members of these boards were staying until the new members could be sworn in? Mr. Partington said yes, they would be staying. **Mr. Whitsel moved, seconded by Mr. Friesen,** to table Items 6B, 6C & 6D until the next Board meeting. The motion passed 3-2 with Mr. Hirst and Mr. Bogner voting no.

Information Technology Director Mike Mathews and Registrar of Deeds Michelle Updegrave met with the Board to request approval to purchase Tyler Technologies' Eagle Recording software. Mr. Bogner asked who can purchase the software to view the documents online. Mr. Mathews said that there is a 4-tiered subscription that can be purchased. He said they had started this process two years ago and now are getting it finished. Ms. Updegrave and Mr. Mathews both agreed that this is the best fit for Reno County. Mr. Friesen asked Ms. Updegrave to consider charging less if someone is researching a multitude of deeds or if everything they do is online and after the initial set up there is no cost to her office. She said would look into that. After a lengthy discussion, **Mr. Bogner moved, seconded by Mr. Whitesel** to approve the purchase of the Eagle Recording software from Tyler Technologies for the Register of Deeds Office, paid by the ROD Tech Fund. The first-year cost will be \$85,769.00. The motion was approved by a roll call vote of 5-0.

Department of Aging and Public Transportation Director Barbara Lilyhorn met with the Board for her annual update. She discussed several things with the Board not requiring any action.

Maintenance Director Harlen Depew met with the Board for his annual update. He discussed several things with the Board not requiring any action.

Public Works Director Don Britain met with the Board for an update on HABIT and Yoder Sewer District's Engineering Cost. Mr. Britain said the cost would not exceed \$10,000. After a lengthy discussion, **Mr. Bogner moved, seconded by Mr. Friesen** to approve the engineering cost study not to exceed \$10,000 for lagoon system upgrades near the HABIT facility as well as studying the option of pumping wastewater to The City of Hutchinson. The

motion failed 2-3 with Mr. Hirst, Mr. Parks and Mr. Whitesel voting no.

Mr. Hirst moved, seconded by Mr. Whitesel to approve option #2 as recommended by staff to deny the joint engineering study to study an option to connect to the City of Hutchinson WWTP and instead to only update the plans for the expanded lagoon system. **Mr. Friesen moved** to amend the motion to not exceed \$5,000 for the engineering study. It died for lack of a second. After some discussion **Mr. Friesen moved, seconded by Mr. Parks** to amend the motion to state that the study not to exceed \$5,000. The motion to amend that the study not exceed \$5,000 was approved by a roll call vote of 5-0. The motion to approve that the study not exceed \$5,000 was approved by a roll call vote of 5-0.

Mr. Partington informed the Board that Reno County has one pass to attend an event for the Hutchinson Chamber of Commerce. He said we could purchase more passes for \$200 each. Mr. Whitesel said he was not happy with the Hutchinson Chamber of Commerce due to the way they handled the debate in November and changed the rules. Mr. Partington explained the financial reports and said they would still be making some transfers. On February 22nd, SJCF will be conducting space study needs with each department.

At 10:55 a.m. Mr. Friesen recessed for 10 minutes.

At 11:05 a.m. the Board reconvened with all five commissioners, Mr. Partington, Mr. Hoffman and Ms. Patton present.

Commissioner Comments:

Mr. Bogner asked where the county stands on Solar Farms and what regulations do we have? Mr. Partington said staff is working on these and should have something for review by the planning commission at their March meeting.

Mr. Hirst said there will be a local food documentary at the Fox Theater on Friday, March 3rd. He also said he has been informed that there are some sound difficulties toward the end of the meetings.

Mr. Whitesel said he had some positive comments about recording the work/study sessions. He would also like to find out about mill levies that were established in the 70's & 80's to see if those can get assigned a sunset date.

Mr. Parks said he attended The Highlands City meeting last night and said they are looking at moving from Ark Valley to Everygy and commented that some people are wanting solar.

Mr. Friesen said that if anyone had a Pastor for prayer time to let him know so they can be added to the list. He would like to discuss recording work/study sessions and to review the entire commission meeting guidelines/policy. He will be gone on March 14th, so he asked if anyone minded moving the meeting to March 7th? Mr. Partington will talk with staff and make sure this is ok to switch dates.

Mr. Friesen moved, seconded by Mr. Parks to adjourn into executive session until 11:35 a.m. with the governing body, county administrator, public works director, and county counselor, for preliminary discussions on the potential acquisition of land related to a sewer district or districts. The motion was approved by a roll call vote of 5-0.

Mr. Friesen moved, seconded by Mr. Bogner to extend the executive session for 5 more minutes. The motion was approved by a roll call vote of 5-0.

At 11:40 a.m. the Board moved back into open session.

Mr. Friesen moved, seconded by Mr. Parks to adjourn into executive session until 12:10 p.m. with the governing body, county administrator, and county counselor to discuss the subject of evaluation of performance of county employees and the executive session justified by the discussion of non-elected personnel. The motion was approved by a roll call vote of 5-0.

Mr. Friesen moved, seconded by Mr. Parks to extend the executive session for 5 minutes. The motion was approved by a roll call vote of 5-0.

Mr. Friesen moved, seconded by Mr. Parks to extend the executive session for 5 minutes. The motion was approved by a roll call vote of 5-0.

PLEASE NOTE THESE MINUTES HAVE BEEN REPLACED AND AMENDED ON May 30th, 2023, TO INCLUDE THE LISTING FOR THE CONSENT AGENDA ITEMS.

At 12:20 p.m. Mr. Friesen adjourned the meeting until Tuesday, February 28, 2023, at 9:00 a.m.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
dp

Date

February 28, 2023
Reno County Annex
Hutchinson, Kansas

The Board of Reno County Commissioners held an agenda session with Chairman Daniel Friesen, Commissioner Ron Hirst, Commissioner Randy Parks, Commissioner Don Bogner, and Commissioner John Whitesel, County Counselor Patrick Hoffman, County Administrator Randy Partington, and Minutes Clerk Cindy Martin, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Chaplain Richard Haley.

District Attorney Tom Stanton introduced his new attorney, Kyle Byfield. Mr. Byfield gave a brief employment history and was welcomed to Reno County by the Commission. Mr. Stanton referenced next week having the contract for the courthouse remodel.

President/CEO of Reno County/City of Hutchinson Chamber of Commerce and Economic Development Debra Teufel distributed packets to the commission briefly explaining some of the important dates in March/April.

Heal Reno County Coalition represented by Kari Mailloux invited the public to attend the film premiere, On the Table, March 3rd at 6:00 p.m. at the Fox Theater and reminded everyone to bring a food donation as your entry ticket. She gave a brief overview for healthy eating. She stated Commissioner Ron Hirst would be the Master of Ceremonies.

Mr. Whitesel moved, to take items 6I, 6J, and 6K off the consent agenda moving them to the business items. The motion failed for lack of a second. Mr. Whitesel stated the online version of the agenda did not have supporting documents attached.

Mr. Hirst moved, seconded by Mr. Bogner, to approve the Consent Agenda consisting of items 6A through 6K which includes: **(6A)** the Accounts Payable Ledger for claims payable on February 24th, 2023, totaling \$1,650,312.02; includes the Accounts Payable Ledger for claims payable on March 3rd, 2023, totaling \$591,490.95; **(6B)** approve appointment of John Brady as Clerk to Bell Township Board; **(6C)** approve Community Corrections Kansas Department of Corrections FY22 unexpended Funds Grant Award Budget adjustment; **(6D)** approve Community Corrections Adult and Juvenile Policy Updates; **(6E)** approve Noxious Weed Annual

Management Plan and Eradication Progress Report; **(6F)** approve Public Works purchase of (1) 2024 Freightliner 108 SD Tandem Axle Truck Chassis for a dump truck with a 16 foot dump body from Kansas Truck Center, Wichita, Kansas, for a cost of \$214,589; **(6G)** approve Public Works purchase of a 2023 Komatsu WA 320-8 wheel loader from Berry Tractor, Wichita, Kansas, for a cost of \$161,780.01 after a trade of a 2004 Komatsu 380-5 with approximately 6650 hours; **(6H)** approve Public Works purchase of three (3) Land Pride 15 foot Flex Wing RCM5715 mowers from Schmidt & Sons Inc., Mt. Hope, Kansas, for a cost of \$67,110; **(6I)** to un-table from 2/14/23 and approve re-appointments of Shannon Hauschild, Ray Hemman, Erica Rivera, and Lacy Stauffacher to the Reno County Community Corrections Advisory Board for a two-year term effective 1/1/2023 through 12/31/2024; **(6J)** to un-table from 2/14/23 and approve appointment of Carmen Booz and Hope Jordan to the Reno County Council on Aging Board for a three-year term effective 1/1/2023 through 12/31/2025; **(6K)** to un-table and approve appointment of Erica Rivera, Edward Bible, and Curtis Jefferis to the Reno County Public Transportation Commission for a three-year term effective 1/1/2023 through 12/31/2025; as provided by staff. The motion was approved by a roll call vote of 4-1 with Mr. Whitesel opposing. Mr. Whitesel opposed the political party of appointed board members. The Chair and Mr. Hirst agreed there was no sway on party as long as the applicants were qualified.

Mr. Partington stated the special districts consent agenda, items 7A through 7M included purchases from fire districts capital funds and vehicles that were past their usefulness and could not be used by any other department in the county or fire districts: **(7A)** Reno County Fire District #4 tender truck purchase from Osco Tank and Truck Sales, Inc. for a total cost not to exceed \$300,000; **(7B)** declare Fire District #4's 1984 Chevrolet 5/4-ton truck VIN#1GCGD34J3EF382424 with unknown mileage as surplus; **(7C)** declare Fire District #4's 1986 Pierce fire truck VIN#1P9CA01D6GA040525 with 31,770 miles as surplus; **(7D)** declare Fire District #4's 1980 Oshkosh Pierce Arrow fire truck VIN#10T9N9A28A1019254 with 36,275 miles as surplus; **(7E)** declare Fire District #4's 2001 Command Travel Trailer VIN#4X4TRL262D990268 as surplus; **(7F)** declare Fire District #6's 1983 GMC Sierra 3500 Rescue Truck VIN#1GDJK34W1DV528892 with unknown mileage as surplus; **(7G)** declare Fire District #6's 1985 Pierce fire truck VIN#1P9CA01D9FA040761 with unknown mileage as surplus; **(7H)** declare Fire District #6 1985 Chevy 5/4-ton brush truck VIN#1GCGD34J8FF356614 as surplus; **(7I)** declare Fire District #9's 1979 Chevrolet Rescue Truck VIN#CKL339B149852 as surplus; **(7J)** declare Fire District #9's

1979 Ford Fire Engine VIN#F70CVFE5930 as surplus; (7K) declare Fire District #9's 1984 Chevrolet 5/4-ton truck VIN#1GCGD34J6EF364161 as surplus; (7L) declare Fire District 9's 1967 Ford F-750 fire truck VIN#F75EUA59539 as surplus; (7M) Reno/Harvey Joint Fire District#2 (Buhler) UTV fire unit purchase for a total cost not to exceed \$32,000. **NOTE:** 7B through 7L vehicles declared surplus to be auctioned on Purple Wave and authorize County Administrator Randy Partington to sign the titles once the vehicles are sold.

County Fire Administrator Travis Vogt discussed item 7M regarding the UTV Fire unit purchase stating his goal was to provide three to four throughout the county. After a large discussion **Mr. Parks moved, seconded by Mr. Whitesel**, to approve special districts consent agenda items 7A through 7M as presented. The motion was approved by a roll call vote of 5-0.

Emergency Management Director Adam Weishaar reviewed the annual 2023 Emergency Management update not requiring any action by the Board. The Board stated the Command Center was well coordinated and was amazing to witness during an emergency.

Mr. Friesen inquired about the security of the Haven gas plant. He suggested Mr. Hirst, a representative from the Chamber of Commerce and Mr. Weishaar speak with the Haven plant to encourage them to rebuild. Mr. Friesen requested a report on next week's agenda for the upcoming fire season. He suggested Mr. Weishaar gather information from the City of Hutchinson's Fire Chief and Mr. Partington for the report.

Health Department Director Karla Nichols met with the Board with a proposed resolution no. **#2023-05; A RESOLUTION ESTABLISHING THE RENO COUNTY HEALTH DEPARTMENT (RCHD) ADVISORY BOARD**. This resolution would combine boards into one meeting once a month. Reno County has a policy established regarding applications for boards. Ms. Nichols asked if 60 days would be good with the Commission instead of the 90 days in the policy. They would have all advisory board members fill out an application. **Mr. Hirst moved, seconded by Mr. Bogner**, to approve the resolution #2023-05 as outlined by Ms. Nichols making the administrative change from 90 to 60 days with a one-year term. The motion was approved by a roll call vote of 3-2 with Mr. Whitesel and Mr. Friesen opposed. Mr. Hoffman commented to keep in mind the applicant should be from the same interest as the person leaving the board.

Ms. Nichols also recommended approval for the Reno County Health Department Comprehensive Opioid Stimulant and Substance use site-based program (COSSUP) Grant application for \$1,000,000. She explained this three-year grant. She stated the grant would continue the work as it currently was in the community.

Health Department's Seth Dewey gave explanation of the Opioid focus on intervention and recovery. He spoke about the March 31st event at the Fox Theater presented by the Reno County Recovery Collaborative. Mr. Friesen suggested Mr. Dewey attend a Stepping Up Council meeting. **Mr. Friesen moved, seconded by Mr. Bogner**, to approve the grant as outlined by Ms. Nichols and Mr. Dewey. The motion was approved by a roll call vote of 5-0.

Ms. Nichols recommended approval to sign a letter and agreement for Reno County Health Department (RCHD)'s continuation of the Kansas Department of Health and Environment (KDHE) Healthy Families agreement for \$320,000. The agreement was one hundred percent pass through, with two percent staying with Reno County for administration fees. **Mr. Hirst moved, seconded by Mr. Parks**, to approve the grant as outlined by staff. The motion was approved by a roll call vote of 4-1 with Mr. Whitesel opposing.

Last item by Ms. Nichols was a recommendation for Reno County Health Department (RCHD)'s Aid-to-Local (ATL) Grant application for \$890,420.40. **Mr. Hirst moved, seconded by Mr. Bogner**, to approve this grant per staff recommendation. The motion was approved by a roll call vote of 4-1 with Mr. Whitesel opposing.

Mr. Partington requested questions on the monthly reports and there were none. He stated the Board appointed him, Mr. Depew, Mr. Hirst, and Mr. Bogner to meet to trim the courthouse renovation costs. They went from \$2.187 million to \$1,867,025 eliminating items and adding others. Mr. Partington stated they have the lower amount in the reserve fund and said he would have the contract from a local contractor next week.

Mr. Partington requested approval for a three-day management training affecting 30 different employees than last year. He explained the culture change by employees after attending last year. The training would be in June 2023 at the HCC student union. The Board by consensus said to move forward with this training.

Commissioner Comments:

Mr. Bogner would speak with Mr. Weishaar regarding the new fire regulations that citizens were concerned with.

Mr. Parks commented on getting the information out to all citizens on the new fire regulations and meeting with the Sheriff regarding the shooting range.

Mr. Hirst mentioned that last week was National FFA week. He stated SCKEED requested assistance with a letter of support for a grant regarding entrepreneur training. He commented on attending the K-96/Quad County meetings.

StartUp Hutch Jackson Swearer spoke about the SCKEED grant.

Mr. Partington gave public notice that three or more of the Commissioners would be attending next Monday's Quad County meeting at 11:30 a.m. to 1:00 p.m.

Mr. Hirst made a public service announcement regarding Medicare fraud for the elderly. If you suspect fraud or receive any packages without ordering it call the Medicare hotline.

Mr. Whitesel stated the Sheriff had done a good job with the gunman incident. He would be meeting today with DA Tom Stanton. Then scheduling a meeting with the Chamber and the Sheriff.

Mr. Friesen reminded the Board the next agenda meeting was moved to March 7th with no meeting on the 14th or 21st. He spoke about certain dates on a calendar throughout the year. In the last meeting staff spoke about signatures on the purchasing information. RFP's for the County Health Officer will be in next Tuesday's packet. He met with the Sheriff regarding going forward with a grant application for the shooting range.

PLEASE NOTE THESE MINUTES HAVE BEEN REPLACED AND AMENDED ON May 30th, 2023, TO INCLUDE THE LISTINGS FOR THE CONSENT AGENDA AND SPECIAL DISTRICT CONSENT AGENDA ITEMS.

At 11:05 a.m. Mr. Friesen adjourned the meeting until Tuesday, March 7th, 2023, at 9:00 a.m.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

March 7, 2023
Reno County Annex
Hutchinson, Kansas

The Board of Reno County Commissioners held an agenda session with Chairman Daniel Friesen, Commissioner Ron Hirst, Commissioner Randy Parks, Commissioner Don Bogner, and Commissioner John Whitesel, County Counselor Patrick Hoffman, County Administrator Randy Partington, and Accounts Payable Clerk to take minutes Valorie Garcia, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Ryan Raigoza, Soul Winter's Mission Church.

Jeff Stroberg, 1200 West 43rd Avenue, Hutchinson addressed the Board concerning the non-importance of the political affiliation of Reno County citizens applying for advisory board positions. These people are members of our community that make the community a better place for all of us to live no matter what their political party.

Arlington's Mayor Douglas Smith had concerns for retaining the ambulance service in Arlington. He spoke about having available housing to continue growing in their small community. Their emergency system received a lightning strike. Mr. Friesen suggested getting with Emergency Management Director Adam Weishaar about damage to the emergency system siren.

Mr. Whitesel moved to take consent items #6B discussion of a resolution to cancel certain county warrant checks and #6D request by Cheney Lake Storage, LLC off the consent agenda adding them to the bottom of business section as #7E and #7F for more discussion. **Mr. Friesen seconded** for discussion on the motion.

County Counselor Patrick Hoffman explained the consent agenda and how it worked for the item to be moved for discussion and voted on.

Mr. Whitesel proposed for item #6B turning the warrants over to the state as unclaimed property instead of canceling them.

Mr. Partington replied that was an option to turn the warrants over to the state as long as they met all the guidelines. He said the Clerk's Office tries to notify all citizens and publishes a

list giving them ample time to claim their monies. He said she would bring a resolution on March 28, 2023, to adopt.

Mr. Whitesel thought on item #6D a request by Cheney Lake Storage, LLC to modify a condition of approval associated with Case #2020-07 there was a piece in the agreement that he believes was unconstitutional and he would like to strike it from the agreement. Mr. Hoffman stated he would advise not including one of the provisions from the Planning & Zoning Board if this item was approved in the business section.

The motion was approved with a roll call vote of 5-0.

Mr. Whitesel moved to add on the business agenda item #7G for Health Department Seth Dewey to discuss HB2390. **Mr. Bogner seconded**, to approve the addition. The motion was approved by a roll call vote of 5-0.

Mr. Parks moved, seconded by Mr. Whitesel, to approve the Consent Agenda as amended, consisting of items which include: **(6A)** the Accounts Payable Ledger for claims payable on March 10th, 2023, totaling \$831,248.64; **(6C)** approve BOCC minutes for February 7th, and 14th, 2023; **(6E)** approve Public Works Noxious Weed Department purchase of a 2023 Can-Am Defender HD10 Limited Cab from AgriCenter, South Hutchinson, Kansas, for the cost of \$14,100 after trade of a 2006 Kubota RTV 900 with 658.5 hours and trade of a 2011 Yamaha Grizzly 550 EPS with 152 hours and 968 miles; **(6F)** approve renewing application for a Cereal Malt Beverage License for Hutchinson Recreation Commission DBA Fun Valley Sports Complex for ON PREMISES sales in the amount of \$125.00; as provided by staff. The motion was approved by a roll call vote of 5-0.

Emergency Management Director Adam Weishaar and Hutchinson Fire/District #2 Chief Beer met with the Board to discuss the mitigation plan. Mr. Weishaar was directed in May 2021 by the Board to devise a mitigation and coordination of a Wildfire Risk Plan. He discussed the wildfire risk areas in Reno County and the prohibitive cost of mitigation.

Chief Beer stated that we are doing what we can to educate citizens on mitigation and help prevent fires. Until changes are implemented, we are one day away from another disaster. The true wildfire season is from October to spring. Cost is a major expense to someone.

The Board had a large discussion on the cost for removal of cedar trees, new burn resolution guidelines, and fires that potentially destroy housing additions. Mr. Friesen suggested instructing Planning and Zoning to review the plan for fires and stated that we need more funds in the budget to help fight fires and educate citizens.

7B **Mr. Hirst moved, Mr. Whitesel seconded**, to approve the ARPA agreement with the City of Hutchinson regarding the reimbursement of \$440,000 for a brush truck and equipment. The motion was approved by a roll call vote of 5-0.

7G Mr. Whitesel had a concern about HB-2390 stating it is more than fentanyl strips. Seth Dewey with the Health Department was giving testimony seeking clarification on data driven information regarding fentanyl. He explained about fentanyl studies, treatment, and education. He also spoke briefly about HB-2398, a law enforcement criminal justice approach increasing the penalties for individuals selling fentanyl. He stated if those strips would have been available half the people who lost their lives last year may not have died.

County Administrator Randy Partington gave an overview of the courthouse interior renovation project. He stated last year the bid was \$1.2 million but came in at \$2 million Ward Davis Construction was low bidder. There were cuts made for about \$320,000 in savings. The contract with Ward Davis was for approximately \$1,807,025. The summary was \$1,867,025 (\$60,000 includes a chair lift) to be ADA compliant for the mezzanine that is separate from the contract.

7C The Board had a discussion on the renovation project. **Mr. Hirst moved, Mr. Bogner seconded**, to approve the courthouse interior renovation project as discussed. The motion was approved by a roll call vote 3 to 2 with Mr. Parks and Mr. Whitesel opposed.

7D Youth Services Assistant Director Joe Hammeke gave Youth Services annual report.

7E was consent item #6B for discussion of a resolution to cancel certain county warrant checks. Mr. Partington stated it is a request to cancel uncashed warrant checks from the last two years.

Mr. Hoffman added normal businesses do not have the option to keep the money, so they send it to unclaimed property at the

state. Statue K.S.A. 10-815 allows a special option for counties to deal with the issue of small check amounts from jury duty, keeping those uncashed funds in the pool for the next juror.

Accounts Payable Clerk Valorie Garcia explained about the cancellation of checks.

A discussion about the resolution to cancel certain county warrant checks. **Mr. Hirst moved, Mr. Parks seconded**, to approve the County Clerk's recommendation for resolution **#2023-07; A RESOLUTION TO CANCEL CERTAIN COUNTY WARRANTS** as discussed by staff. The motion was approved by a roll call vote of 4 to 1 with Mr. Whitesel opposed.

7F Mr. Hoffman explained about a request that was consent item #6D A request by Cheney Lake Storage, LLC (Jason Robben) to modify a condition of approval associated with Case #2020-07. The address of the property is 25311 S. Willison Road. If approved today, he would recommend removing the sentence pertaining to what their cameras can or cannot record off the property.

Mark Vonachen with Planning/Zoning stated it was an oversight on staffs and the Planning Commissions part and he said the sentence should have been removed.

Mr. Whitesel moved, seconded by Mr. Bogner, to approve the Case #2020-07 for Cheney Lake Storage, LLC removing the second sentence in item two struck. The motion was approved with a roll call vote of 5-0.

Mr. Partington had half of the monthly department reports. He asked about the holiday dinner giving notice by May with an estimated cost of \$3,700 this year. The Board by consensus agreed to continue with the dinner. He is a member of International City/County Association he explained a partnership based on the number of subscriptions for Cope Notes a Mental Health assistance with uplifting messages to citizen phones. Horizons might be in favor of partnering with us. He asked the Board if they would consider a partnership depending on cost. The Cope Notes was open to anyone in the county not just county employees. The Board was open to the idea and wanted the county administrator to come back with a partnership proposal.

Mr. Bogner was concerned about an article regarding purchases outside of Reno County. He stated we try to get bids

from local vendors, if possible, then select bids within the state of Kansas.

Mr. Parks gained new incite from the Quad County meeting.

Mr. Hirst attended the K-96 Corridor Association with Mr. Partington. The Friday night film documentary gave an idea of a different concept on food. The Senate Bill was about exempting business' property taxes if their business was in competition with a like business that was tax exempt.

Mr. Whitesel was concerned about rural emergency services out in rural areas. He spoke with the Sheriff regarding clarification of the Sheriff's request with the shooting range. He stated that training was important.

Mr. Friesen discussed consolidating EMS services. He spoke about the best format for the consent agenda and a brief discussion followed. The Board has received an email about meeting times, concerning a time or date change to Monday or Wednesday regarding Mr. Hoffman's obligations with Barton County Commission. The Board discussed both Monday or Wednesday, deciding possible the best option was Wednesday. Mr. Friesen requested Mr. Partington speak with the Barton County Commission.

Mr. Partington stated the next meeting was on March 28th in the Courthouse Veteran's Room.

PLEASE NOTE THESE MINUTES HAVE BEEN REPLACED AND AMENDED ON May 30th, 2023, TO INCLUDE THE LISTING FOR THE CONSENT AGENDA ITEMS.

At 12:15 p.m. Mr. Friesen adjourned the meeting until Tuesday, March 28th, 2023, at 9:00 a.m.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm/vg

Date

May 9th, 2023
Reno County Annex
Hutchinson, Kansas

The Board of Reno County Commissioners held an agenda session with Chairman Daniel Friesen, Commissioner Ron Hirst, Commissioner Randy Parks, Commissioner Don Bogner, and Commissioner John Whitesel, County Counselor Patrick Hoffman, County Administrator Randy Partington, and Minutes Clerk Cindy Martin, was present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Kim Biery, Trinity United Methodist Church.

Casey Swartz, 207 Buckskin Road, had concerns regarding the two Health Officer candidates. He voiced his support for Dr. Pauly.

Chairman Friesen suggested a revision to the agenda by switching 7B and 7C around to hear the Solid Waste Annual Report before the discussion on Solid Waste FY2024 fees.

Mr. Hirst moved, seconded by Mr. Friesen, to approve the Consent Agenda as amended, consisting of items 6A through 6H which includes: (6A) the Accounts Payable Ledger for claims payable on May 5th, 2023, totaling \$281,420.95; Accounts Payable Ledger for claims payable on May 12th, 2023, totaling \$584,341.27; (6B) approve BOCC minutes for March 28th, April 11th, April 11th Canvass for USD 313, and April 25th, 2023; (6C) approve the cost of \$1,580,749.94 to repair the Woodie Seat Bridge over the Arkansas River. The Kansas Department of Transportation will reimburse the County up to \$600,000. The cost of construction to the County will be \$980,749.94 from the Special Bridge Fund 006; (6D) approve appointment of Jake Burgess to Assistant Fire Chief of Fire District #3; (6E) approval to declare Aging's 2010 Dodge Caravan conversion van VIN 2D4RN4DE4AR127401 as surplus property to be sold on Purple Wave and authorize county administrator Randy Partington to sign necessary documents; (6F) approval for purchase of a used three row SUV or van for the Health Department for a cost not to exceed \$28,000 including the trade of a 2008 Dodge Charger VIN 2B3KA43R78H265191 and authorize county administrator Randy Partington to sign necessary documents; (6G) approve renewal application for a Cereal Malt Beverage License for Oasis Convenience Store for OFF PREMISES sales;

(6H) approve proposal from Paycor for an Applicant Tracking System in the amount of \$6,687.00 and authorize county administrator Randy Partington to sign the agreement; consent agenda as presented by staff. Mr. Parks asked for clarification of item 6C.

Public Works Director Don Brittain stated item 6C, the City of Hutchinson and Reno County applied jointly for the 2022 Fall Cost Share project for improvements to the County Woody Seat Bridge and City Woody Seat Freeway. The maximum cost share awarded was \$1,500,000.00. The split for each agency would be 58 percent of their total project amount, with the county repairing the bridge deck patching and overlay. The City of Hutchinson would improve the roadway from the Arkansas River bridge north to the end of Avenue C bridge. KDOT would reimburse the City \$900,000.00 for the construction of their project and the County would be reimbursed \$600,000.00 for the construction of their project. The full cost of the County project to repair the Woody Seat Bridge is \$1,580,749 making the balance \$980,749.94 to be paid out of the Special Bridge Fund.

The motion was approved by a roll call vote of 5-0.

7A. Sheriff Annual Update by Sheriff Darrian Campbell. He reviewed all aspects of the Sheriff's Department and gave explanations of agency responsibilities and accomplishments. They were working on two projects, software updates and the firing range located near the landfill. He indicated that during budget discussions he would be recommending an increase for 2024. He invited the Board and public to a ceremony in front of the Law Enforcement Center this Friday at 11:00 a.m.

7C. Ms. Davidson also gave the Solid Waste Annual Update. She gave an overview of 2022 projects. She stated Cell 8 was now open and briefly went over current projects that are underway. She said landfill employees saved Reno County approximately \$2 million dollars on cell dirt work. She spoke about spring cleanups and household hazardous waste, municipal solid waste, and construction/demolition stats. Ms. Davidson gave information on Sheriff's reported illegal dumping within Reno County since it was mentioned by a couple of commissioners.

7B. Solid Waste Director Megan Davidson recommended scenario one for approval regarding the Solid Waste Fees starting on January 1st, 2024. She had three scenarios; **(1)** Status Quo-Reno County user fees stay the same as year 2023 at \$96 residential, \$106 Commercial, Out of County tonnage increases

from \$34 to \$36 per ton, Special Waste permits increase by \$1 to \$41 per ton or \$61 per ton for asbestos, C&D rates would remain the same as in 2023 at \$10 per ton or a \$10 minimum if a mixed load \$20 per ton or \$20 minimum for residential and Commercial. **(2)** Status Quo without charging residential C&D tipping fees ONLY commercial C&D tipping fees. **(3)** conduct a Cost-of-Service Study first then approve tipping fees. The rates would be reviewed annually to determine if fees need to be adjusted accordingly. The Board had a large discussion on rates and tonnage.

SCS Engineers Project Manager Kellyn J Modlin, MBA explained the fee charts representing the projected Revenue Sufficiency Analysis until 2036.

Mr. Whitesel moved, seconded by Mr. Parks, to approve scenario (2) leaving Reno County residential \$96, commercial \$106, out of county \$36 per ton, increase permits \$1 to \$41 per ton, starting January 1st, 2024, as presented by staff. The motion was approved by a 4-1 roll call vote with Mr. Hirst opposed.

County Attorney Patrick Hoffman suggested amending the previous resolution for C&D amounts and tonnage. **Mr. Hirst moved** to instruct Mr. Hoffman to amend the present resolution regarding C&D to include under a ton regardless of classification would have no fees. The motion died for lack of a second.

Mr. Friesen suggested Mr. Partington and Mr. Hoffman develop a recommendation for a resolution by the next agenda meeting, the Board agreed by consensus. He also asked them to work on a plan for fees that could be discussed in a June study session.

8A. Mr. Partington had monthly department reports from several departments. He mentioned that the City of Hutchinson and Reno County joint meeting was scheduled for May 23rd at 11:30 a.m. at the Jail Conference room. They will be leaving the Medical Officer applicants timeline open until the end of May. Mr. Partington informed the Commission that the administration did not name the two current applicants. He said the approval for the Pishny checklist and last payments for windows \$30,000 and \$40,980 for weatherization with the \$12,850 credit would be on the next commission agenda. He said the new office furniture costs would come to the commission, but estimates were dependent on whether we use the Hon State of Kansas Contract or go out to

bid with a different furniture line. He would keep the commission informed.

Mr. Whitesel commented on the meeting he attended with Legislative members and Reno County citizens. He wanted to thank Reno County employees for their service.

Mr. Hirst reminded the public that the Farmers Market was now open starting last Saturday and was well attended.

Mr. Parks attended the new commissioners' meeting in Hays, Kansas and received good information.

Mr. Bogner spoke about economic situations with farmers being hit hard by natural disasters that could affect businesses and individuals. Money will be tight because of lower prices for crops so we may want to look closely at budgets.

Mr. Friesen thanked the Solid Waste team for their hard work.

At 11:05 a.m. Mr. Friesen adjourned the meeting until Tuesday, May 23rd, 2023, at 9:00 a.m.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date



AGENDA ITEM

AGENDA ITEM #6.C

AGENDA DATE: May 30, 2023

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:

ARPA Grant Agreement with the Hutchinson Community College

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Board of Commissioners discussed ARPA requests on June 28, 2022, and gave staff authority to prepare a Resolution for formal approval of the ARPA funds allocations. A Resolution was adopted on September 27, 2022 that allocated \$12,042,385 in county ARPA funds to the various entities that had requested funding. A copy of the Resolution and the recommended grant agreement for Hutchinson Community College are attached.

HutchCC has received \$4 million in federal funding for a capital project to expand the college's nursing program, as mentioned below. The total estimated cost of the project is \$5.2 million. The nursing program cannot currently enroll the total number of students for which it is approved due to facility limitations. The college plans to expand the program by partnering with the Hutchinson Regional Medical Center (HRMC) and renovating space in two college owned Allied Health facilities to expand the nursing program. In 2022, HutchCC requested \$500,000 from the county via ARPA funds. The college has committed \$1 million of its own funds for this project. The county commission allocated \$200,000 from ARPA funds to help with HutchCC's capital project.

ALL OPTIONS:

1. Approve the agreement with Hutchinson Community College for \$200,000 and authorize the county administrator to sign.
2. Deny the grant agreement and direct staff to make changes.

RECOMMENDATION / REQUEST:

1. Approve the agreement with Hutchinson Community College for \$200,000 and authorize the county administrator to sign.

POLICY / FISCAL IMPACT:

No fiscal impact for the county on this one-time grant to Hutchinson Community College.

RESOLUTION 2022- 22

A RESOLUTION TO STATE THE ADDITIONAL INTENDED USES OF A PORTION OF THE FIRST AND SECOND TRANCHE OF RENO COUNTY'S ALLOTMENT OF LOCAL FISCAL RECOVERY FUNDS THROUGH THE AMERICAN RESCUE PLAN ACT; AND FOR OTHER PURPOSES.

WHEREAS, on March 11, 2021, the United States Congress passed the American Rescue Plan Act of 2021 (ARPA), which provides fiscal relief funds to state and Local Governments, and other program areas aimed at mitigating the continuing effects of the COVID-19 Pandemic; and,

WHEREAS, ARPA is intended to provide support to local governments responding to the impact of COVID-19 and in their efforts to contain COVID-19 in the communities, residents, and businesses; and,

WHEREAS, ARPA includes State and Local Fiscal Recovery Funds to support urgent COVID response efforts to decrease the spread of the virus; to replace lost public sector revenue to strengthen support for vital public services; to support immediate economic stabilization for households and businesses; and to address systemic public health and economic challenges that have contributed to unequal impacts of the pandemic on certain populations; and,

WHEREAS, the United States Department of Treasury has adopted the interim final rule as guidance regarding the use of ARPA Funds; and,

WHEREAS, the United States Department of Treasury deposited all of Reno County's funds, which are Twelve Million, Forty-Two Thousand, Three Hundred and Eighty-Five Dollars (\$12,042,385); and,

WHEREAS, that as recipient, Reno County accepts award of Coronavirus Local Fiscal Recovery Funds allocation up to the maximum allowed by the terms and conditions of the ARPA; and,

WHEREAS, this resolution is intended as a statement of intent of the Reno County Board of Commissioners to expend the County's ARPA funds in accordance with Federal Law and Guidance, for the current critical needs and priorities for which there is consensus as set forth below.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS:

Section 1. *Authorization.* The County Administrator, County Clerk and any County signatories required to do so, are authorized to apply for, obtain, or otherwise assure authorization of receipt of use of ARPA Funds as set forth in this resolution.

Section 2. *Intent.* As set forth more fully below, the Reno County Board of Commissioners expresses its intent to expend these funds for eligible, immediate needs within the categories and for the amounts listed on the attached spreadsheet.

Section 3. *Reliance by entities.* The Reno County Board of Commissioners understands that the entities listed in the attached spreadsheet are likely to rely on this allocation in allocating resources and creating future budgets. However, all awards are subject to the program requirements of the American Rescue Plan Act and must comply with said act to be funded.

Section 4. *Administrative cost and Reno allocation.* The allocation retained by Reno County for Department needs and Administrative expenses may be subject to adjustment to be approved by the Board of County Commissioners, but this shall not impact the allocation to outside agencies.

Section 5. *Compliance with the American Rescue Plan Act.*

The County will ensure compliance with prevailing Federal Guidance at the time the funds are committed for expenditure.

Section 6. *Requisite contracts in the future.* Nothing in this resolution shall be construed as taking the place of any action otherwise required by the Reno County Board of Commissioners

to authorize the County Administrator to enter into requisite contracts associated with expenditures outlined above.

Section 7. Severability. In the event any title, section, paragraph, item, sentence, clause, phrase, or word of this resolution is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of the resolution which shall remain in full force and effect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of the resolution.

Section 8. Repealer. All laws, resolutions, policies, or parts of the same that are inconsistent with the provisions of this resolution are hereby repealed to the extent of such inconsistency.

ADOPTED September 27, 2022.


BOARD OF COUNTY COMMISSIONERS OF
RENO COUNTY, KANSAS



Daniel P. Friesen, Chairman

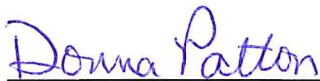


Ron Sellers, Member



Ron Hirst, Member

ATTEST:



Donna Patton
Reno County Clerk

\$12,042,385

Organization/Individual	Project Description	June 28, 2022 Commission Meeting
United Way/K-Ready and Hospital	Childcare Grant Program	\$4,500,000
Interfaith Housing	Housing	\$4,000,000
SCKEDD	Housing	\$500,000
Chamber of Commerce	Industrial Development Pre-approved	\$1,200,000
HCC and Hutchinson Regional Medical Center	Expanded nursing program facilities (capital investment)	\$200,000
Reno County EMS	Arlington EMS Station	\$260,000
Haven EMS	Equipment	\$12,100
City of Hutchinson Fire Department	Brush trucks	\$440,000
Pretty Prairie EMS	Ambulance station (capital investment)	\$37,500
Reno County Emergency Management	Fire Administrator equipment needs	\$70,000
Reno County Emergency Management	Fire District capital equipment and software	\$113,000
Reno County Sheriff's Office	Snap-On Trucks	\$50,000
Reno County Administration	Health Department and EM Building needs	\$522,785
Reno County Administration/Public Works	HABIT and Yoder Sewer Districts	
Administrative Expenses	Audits and administrative work	\$137,000

\$12,042,385

RENO COUNTY, KS

ARPA GRANT AGREEMENT

THIS GRANT AGREEMENT (the "**Agreement**") is made and entered into this _____ day of _____, 2023, by and between Reno County, Kansas (the "**County**"), represented by Randy Partington, County Administration, and Hutchinson Community College (HCC), represented by _____.

RECITALS

WHEREAS, the State of Kansas has made funds available for capital projects to expand educational programs;

WHEREAS, HCC has identified a need for expansion of its nursing program, which is currently limited in capacity, and will seek funding from the State of Kansas;

WHEREAS, HCC plans to partner with Hutchinson Regional Medical Center (HRMC) and renovate/repurpose space to expand the nursing program;

WHEREAS, the County, recognizing the benefit of this Project to the community, desires to award a grant to HCC to support the Project;

NOW, THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and HCC agree as follows:

ARTICLE I - GRANT AWARD

1.1 The County hereby agrees to grant to HCC, and HCC hereby agrees to accept, the sum of \$200,000.00 (the "Grant") from the County's ARPA funding.

1.2 The Grant shall be used exclusively towards the capital project for expansion of HCC's nursing program.

ARTICLE II - USE OF FUNDS

2.1 The Grant will primarily serve as a match for the \$1 million state funding.

2.2 HCC agrees to fundraise the remaining amount needed for the completion of the Project, which is estimated to cost \$3 million in total.

ARTICLE III - REPORTING AND COMPLIANCE

3.1 HCC agrees to provide the County with a one-time report due by May 1, 2024. This report will detail the use of the Grant and its impact on the Project.

3.2 HCC shall comply with all applicable laws and regulations related to the use of the Grant and the execution of the Project.

ARTICLE IV - TERM AND TERMINATION

4.1 This Agreement shall commence upon the Effective Date and shall continue until the completion of the Project, unless otherwise terminated in accordance with its terms.

ARTICLE V - SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Grant Agreement as of the date first above written.

Reno County, Kansas:

Randy Partington, County Administrator

Hutchinson Community College:

Dr. Carter File, President



AGENDA ITEM

AGENDA ITEM #7.A

AGENDA DATE: May 30, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:
RFP for Landfill Methane Program

SUMMARY & BACKGROUND OF TOPIC:

The potential exists for methane naturally produced at the Reno County Landfill to be developed for beneficial use. Other landfills across the country have developed methane in this manner and there have been inquiries by developers regarding the Reno County Landfill. A request for proposals will provide a transparent and open process for the county to consider development proposal.

ALL OPTIONS:

1. Approve the RFP as presented and instruct staff to publicize it
2. Revise the RFP with instructions to staff
3. Take no action

RECOMMENDATION / REQUEST:

Approve the RFP as presented and instruct county staff to solicit responses

POLICY / FISCAL IMPACT:

The RFP will not have any fiscal impact.

Request for Proposals
For
Landfill Methane Program



Proposals must be received no later than 4:00 p.m. CST.

September 1st, 2023

Reno County
206 West First Avenue
Hutchinson, KS 67501

A. INTRODUCTION AND PURPOSE

Reno County ("County") is soliciting proposals from qualified and experienced firms ("Firm") to beneficially utilize landfill gas (LFG) generated from the Reno County Landfill.

The County's purpose for this LFG project is to identify a Proposer who will:

1. Identify an end user who will beneficially use LFG.
2. Assume all operational duties of LFG management.
3. Comply with applicable regulatory (State and Federal) requirements.
4. Provide revenues to the County for the exclusive rights to the LFG.

The purpose of this Request for Proposals is to outline the intended Project, describe the information to be provided in the proposal, and the process which will be used in selecting a Proposer to develop and complete this Project.

B. COUNTY RESERVATIONS AND REQUIREMENTS

Reno County reserves the right to reject any response to this Request for Proposals not in compliance with all prescribed procedures and requirements and to accept any submittal and negotiate a final contract that is in the best interest of the County. Reno County reserves the right to waive irregularities or discrepancies in submittals if the County determines that the waiver is in the public's best interest. Reno county reserves the right to reject all submittals or to cancel this request for proposals if it is in the public's best interest to do so, as determined by the County.

This is not a contract offer. The Proposer assumes any liability for the costs incurred in the preparation and transmittal of proposals in response to the solicitation. Proposers are solely responsible for the cost of preparing their responses to this Request for Proposals. Reno County is not liable to any proposer for any loss or expense caused by or resulting from cancellation or rejection of a solicitation, bid, quotation, proposal, or award.

The proposal and all documents submitted in response to this RFP are subject to public disclosure as required by applicable state and federal laws and county policies. If a proposer intends to submit any information with their proposal which Proposer believes is confidential, proprietary, or otherwise protected from public disclosure (trade secret etc.) in addition to identifying same in proposal transmittal letter, Proposer must clearly identify all such material. The cover page of the separate binding must be red, and the header or footer for each page must provide as follows: "Not subject to Public Disclosure." Where authorized by law, and at its sole discretion, Reno County will make its best efforts to resist disclosure of properly identified portions of the proposals.

Errors and omissions in this Request for Proposals shall be brought to the attention of the Department of Solid Waste prior to the submittal due date so that appropriate addenda or clarifications may be issued, if warranted. Failure to do so on the part of the successful Proposer (hereinafter referred to as the developer) does not relieve it of responsibility or a correct and complete project scope. Only a written interpretation or correction by addendum shall be binding.

C. CONDITIONS OF WORK

Proposers are required, prior to submission of proposal, to carefully examine the requirements of this Request for Proposals, the conditions for the contemplated work and the level of effort required to implement the project.

D. AGREEMENT

The Developer shall be required to enter into a formal agreement for the subject services and to provide insurance certificates and other information required by the County. Any potential agreement resulting out of a negotiation phase following this RFP process will include specific contract terms pertaining to site use, financing, operations, regulatory compliance, compensation, ownership, security, insurance indemnification, warranties, performance guarantees and conditions which reflect the unique nature of a LFG utilization project to be implemented by the Developer. Respondents should outline in the Proposal any specific terms and conditions they would like the County to consider. Reno County reserves the right to include terms and conditions specific to a LFG utilization process in any potential agreement.

Each proposer must inform itself of the conditions relating to the execution of the work. Each proposer must inform themselves on all laws and statutes, both Federal and State, relative to the implementation of the project, the execution of the work, the compliance with state and federal law, the employment of labor, worker health and safety, protection of public health, access to work and similar requirements.

E. PROPOSAL QUALIFICATIONS

Reno County will only consider proposals that satisfy the following requirements:

- LFG conversion technologies proposed must have a proven record of operation with a minimum of three successful and current operations of commercial scale facilities in the United States.
- Proposer and development team have a proven record of successful implementation and ongoing operation of a minimum of three commercial scale LFG conversion facilities in the United States.

F. FACILITY BACKGROUND

The Reno County Landfill is an active solid waste disposal facility located in Reno County, Kansas, about four miles west of the City of Hutchinson. The landfill consists of five disposal sites named A through E. Sites A, B, and C received both MSW and C&D from 1960 through 1996. Site D opened in 1996 and has received MSW only. Site E opened in 2011 and only receives C&D waste. Both Sites D and E are currently active. Sites A through D have a gas collection and control system (GCCS) in place. Because Site E receives C&D waste only it does not have a GCCS installed.

Waste disposal data show that the landfill currently has about 5.9 million tons of waste in place (not including C&D waste placed in Site E since 2011). Site D (the only active MSW site) has

approximately 8.4 million tons of remaining capacity as of January 2023. Annual MSW tonnage typically ranges from 110,000 to 120,000 tons/yr.

The GCCS wellfield system currently comprises 119 vertical extraction wells, two horizontal collectors, a flare, and other appurtenances. A total of 60 gas wells are located on Site D, and the remaining wells are located on the older landfill sites (Sites A, B, and C). The current well-field layout provides relatively comprehensive coverage of each of the four disposal sites. Well spacing ranges from about 200 feet in Site D up to about 350 feet in Site B and portions of Sites A and C. LFG flow to the flare is typically between 750 scfm and 800 scfm. Gas composition at the flare has averaged 43% Methane (CH₄), 34% Carbon Dioxide (CO₂), 2% Oxygen (O₂), and 21% balance gas over the past year.

G. SCOPE OF SERVICES

For the purposes of this solicitation, the Scope of Services includes, but is not limited to the following general tasks and responsibilities to be undertaken by the Developer at no cost to Reno County:

- Financing of the LFG conversion project
- LFG conversion facility planning, design, permitting for project development and implementation (land use, construction, operation, etc.)
- LFG and/or conversion product marketing, sale and distribution
- Regulator and permit compliance for LFG emissions, migration control and nuisance odor control.

H. COMPENSATION TO RENO COUNTY

While Reno County's primary objective of this solicitation is to see a beneficial use for LFG generated at the landfill, compensation to the County from revenue realized through the LFG conversion project will be a factor in considering proposals received. Compensation from the sale of LFG conversion products, the value realized from environmental attributes (renewable energy credits, carbon/greenhouse gas offset credits, or any other revenue).

Assuming some level of compensation to Reno County in exchange for granting the Developer the right to operate and utilize the LFG from the Landfill for beneficial use, the Developer shall agree to compensate the County based on the quantity of LFG delivered to the Developer's facility, revenue generated from the sale of LFG conversion products, or another mutually agreed upon metrics and revenue sharing agreement.

I. PROPOSAL CONTENTS

The proposal shall, at a minimum, address each of the following items and be organized in accordance with this section.

1. Executive Summary. The executive summary shall provide an overall synopsis of the proposal including brief descriptions of the Proposer's experience and qualifications, financial strength, approach to operation and improvements and operation and the facility that the proposer is offering to implement.
2. Parent Company Confirmation. Reno County is seeking a guaranteed long-term LFG utilization project. A Developer who is wholly or partially owned by another corporation or other entity must submit a parent company confirmation to certify that any potential agreement with the Developer resulting from this RFP process will be co-signed by the Developer's parent company. A Developer who does not fall into this category must note that in their Proposal.
3. Proposer Experience and Qualifications
 - a. A description of a minimum of three currently operating LFG conversion facilities where the Proposer served or currently serves as the project developer, owner or operator of the LFG conversion facility including:
 - i. A discussion of the current level of involvement the Proposer has in the operation and management of each facility.
 - ii. Contact information for the landfill owners providing LFG to the Proposer's facilities.
 - iii. A description of the LFG conversion facilities and processes, capacity, longevity of operation, conversion product metering and marketing, etc.
 - iv. A description of compensation arrangements with the partner landfill facilities
 - v. A description of the arrangements with the partner landfill facilities for procurement of LFG, including identifying responsibilities for the operation and maintenance of the system, expansion responsibilities, cost-sharing arrangements, regulatory and permit compliance, etc.
 - vi. A discussion of any regulatory or permit compliance issues including notices of non-compliance, violation, enforcement actions, etc., issued to the owner or operator of the LFG conversion facilities or the host landfills.
 - vii. A list of firms that the Proposer teamed with for the implementation of the reference LFG conversion facilities (permitting, design, construction, operations, and maintenance).
 - viii. A discussion of any LFG utilization facilities developed, owned, or operated by the Developer that have been shut down within the last 5 years. The information should include dates of operation, reason for shut down, capacity, conversion technology, location, conversion product purchaser and landfill contact information.
 - ix. A discussion of the Proposer's implementation team for this project including, but not limited to business, financial and technology partners. If determined at proposal submittal time, technology and infrastructure providers, design and permitting consultants, LFG conversion facility operator, etc.

J. PROJECT APPROACH

The RFP should include as much of the following project information as is available and applicable:

- A discussion of the Proposer's LFG conversion facility technology contemplated in response to this RFP, including a description of the conversion process and technology, infrastructure requirements and space needs.
- A discussion of the Proposer's LFG conversion facility impact mitigation strategies (lighting, noise, emissions, traffic, etc.) It is important to note that there are private residences adjacent to the landfill and Reno County is sensitive to any impacts that may affect nearby residences.
- A discussion of the Proposer's approach to the planning, design, permitting, construction and operating of the LFG conversion facility.
- A discussion of the modifications and improvements that the Proposer foresees to the existing landfill infrastructure and operation that should be considered for initial development and operations of the Proposer's LFG conversion facility.
- A discussion of the Proposer's approach to operations, regulatory monitoring, and compliance.
- A description of the Proposer's approach to LFG conversion product marketing and securing of end use purchasers.
- A proposed schedule for project implementation which includes milestone completion dates, assuming an agreement is formally entered into on January 1, 2024.
- A discussion of the project lifespan and affecting factors.
- Project Pro-Forma and Financial Information
- A detailed presentation of total estimated capital costs, project financing, debt service, fees, insurance, operations and maintenance costs for the proposed LFG conversion facility and Landfill operations, expansion, and maintenance.
- A detailed discussion of LFG conversion product marketing, revenue projections and assumptions.
- A detailed discussion on County revenue sharing structure, projections, method of determination, and assumptions.
- A certified copy of the Proposer's two most recent audited year-end financial statements showing income, expenses, and outstanding debts.
- A list of any pending or recently completed litigation and parties in which the Proposer is the defendant including the amount of damages being contested.
- A list of any litigation in which the Proposer is a litigant and the amount of financial recovery being sought.
- Model Agreement. If available, a model agreement for possible use as a basis for the development of an agreement between Reno County and the proposer.

K. PROPOSAL SUBMITTAL SCHEDULE

Proposals must be received by 4pm September 1, 2023 and are to be submitted using one of the two following formats:

Format 1: Physical submittal of one printed copy and one digital pdf copy addressed to:

Reno County Landfill
Attn: Megan Davidson
4015 W Clark Rd
Hutchinson, KS 67501

Format 2: Email submittal of a digital pdf copy addressed to: Megan.davidson@renogov.org

L. SELECTION PROCESS

Submittals will be reviewed by Reno County employees who may recommend one or none or more than one for consideration by the Reno County Board of Commissioners. At the County's option Proposers may be asked to provide a presentation to the evaluators or the Board of Commissioners. Proposers are not permitted to lobby county staff or commissioners.

In the event the county is unable to come to terms with the successful Proposer, the county may, at its option, elect to enter negotiations with another Proposer.



AGENDA ITEM

AGENDA ITEM #7.B

AGENDA DATE: May 30, 2023

PRESENTED BY: Karla Nichols, Director. Also in attendance: Karen Hammersmith, Megan Gottschalk, Kathy Winger, and Pam Adrian

AGENDA TOPIC:
Reno County Health Department - Annual Update

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Health Department (RCHD) recently reviewed their Strategic Plan with the Board of County Commissioners (BOCC), which included our successes and emerging health issues. In preparing this year's Annual Report, we wanted to present how the BOCC has been leading and protecting health in our community, with the support of the Health Department, over the past 50 years.

There are a few staff members who have been at the Health Department for a little over half of the life of the Health Department. We also knew that there wasn't a collective history document. With the help of RCHD Staff, Kathy Winger, an Administrative Associate with the RCHD for 35 years, and Pam Adrian, an Administrative Associate with the RCHD for 25 years, we created a brief, and high-level history of the Reno County Health Department.

In doing so, we realized that 2023 is the Health Department's 50th Anniversary.

As you can see from this document, the RCHD has been partnering, preventing, and promoting healthy lifestyles for Reno County residents throughout our 50-year history. The joint efforts of the BOCC and RCHD to promote and protect the health of Reno County residents has been approved by past Board of County Commissioners and driven by data from the Community Health Assessment (CHA).

You can also tell from this document, that RCHD has been instrumental and intentional in all efforts to collaborate with community partners in leading efforts that benefit the health of all citizens living, learning, working, and playing in our community. With our entrepreneurial spirit, we have seen many efforts started at the RCHD, and then released to be fostered by a partner organization for future growth and development.

We are proud to present this history to you and look forward to current and future opportunities to promote and protect the health of Reno County residents.

RECOMMENDATION / REQUEST:

Approval of Annual Update

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RENO COUNTY HEALTH DEPARTMENT HISTORY



Before the establishment of the Reno County Health Department, the **Kansas State Board of Health** filled the role. **Dr. Samuel J. Crumbine** of Dodge City was one of the nation's leaders in the field of public health. He became secretary of the Kansas State Board of Health in 1904 and served for approximately 20 years. His public health campaigns included:



Pictures provided by the Kansas State Historical Society, Topeka, Kansas.

- Swat the fly
- Ban the public drinking cup
- Out with the common roller towel
- Don't spit on the sidewalk



FUN FACT:
Gunsmoke's
Doc Adams
was
patterned
after Dr.
Crumbine.

BOYS! **GIRLS!**

Kill the Flies

WE WILL PAY YOU TO DO IT—BRING THEM TO US.

Every Monday morning during July and August, at the east porch of Convention Hall, at 9 o'clock, the Board of Health of Hutchinson will pay for

DEAD FLIES

We will pay Two Silver Dollars to the boy or girl bringing the most Dead Flies, and One Silver Dollar to the boy or girl bringing the next largest quantity of Dead Flies. In addition to these prizes there will be special prizes each Monday given by different merchants of Hutchinson.

Boys and girls, these prizes are worth working for. The boy who brings the highest average number of Dead Flies during these two months gets one year's membership to the Y. M. C. A. free.

Get busy, boys and girls, earn a prize; and anyway—

Flies are Filthy—Flies Cause Sickness—Kill Them
BOARD OF HEALTH.

INFLUENZA 1918

In Kansas, 12,000 had died from influenza by 1919. Wichita reported 188 deaths in the month of January alone. Dr. Crumbine led efforts to counter the epidemic. Along with promoting a public awareness campaign, the Dodge City doctor discouraged the use of communal drinking cups and issued masks to the general public. Quarantine was the primary measure implemented and infected patients were isolated in makeshift hospitals throughout the state.



1921 - Smallpox is an epidemic in Hutchinson. Shown are a number of Smallpox entries in the Communicable Disease Ledger and a letter from Dr. Crumbine to the City Health Officer. Teachers, students, and janitors were prohibited from attending public schools unless they were vaccinated for smallpox.

RECORD OF

Head of Family	Disease	Marital Relation	Age	Sex	Race	No. in Household		No. afflicted
						Males	Females	
	Small pox		18	M	white	3	1	
	" "		14	F	"	2	3	
	" "		14	F	"	6	2	
	" "		17	M	"	-	-	
	Diphtheria		6	M	"	-	-	
	"		18	M	"	2	3	
	Small pox		7	M	"	2	2	
	Diphtheria		20	F	"	2	0	
	"		5 yrs	F	"	2	1	
	Small pox		14	M	"	2	5	
	Scarlet		12	F	"	2	2	
	Small pox		1	F	"	2	5	
	" "		9	F	"	2	3	
	" "		8	F	"	2	3	
	" "		41	M	"	2	2	
	" "		15	F	"	2	3	
	" "		13	F	"	3	3	
	" "		8	F	"	3	4	
	" "		9	F	"	2	2	
	" "		18 yrs	M	"	1	4	
	" "		7	M	"	1	4	
	" "		9	F	"	2	3	
	" "		45	F	"	2	3	
	" "		7	F	"	2	3	
	" "		49	F	"	2	2	
	" "		5	F	"	2	1	
	Measles		2 yrs	M	"	3	2	

Division of Vital Statistics
 C. H. LARSON, M. D., Registrar
 W. J. DAVIS, Statistician
 Division of Child Hygiene
 FLORENCE BERRY SHERMAN, M. D., Chief
 Division of Food and Drugs
 F. E. ROWLAND,
 Asst. Chief Food and Drug Inspector
 Division of Venereal Diseases
 B. E. KILGUS, M. D., Chief

STATE OF KANSAS
 DEPARTMENT OF THE
 STATE BOARD OF HEALTH
 S. J. CRUMBINE, M. D., SECRETARY
 DIRECTOR OF DIVISION OF PUBLIC HEALTH EDUCATION

Division of Communicable Diseases
 and Sanitation
 A. J. WARREN, M. D., Chief Epidemiologist
 FRANK G. PADLEY, M. D.
 Director Public Health Laboratory
 WYMAN LUTEX, D. P. H.
 Division of Water and Sewage
 ALBERT H. JEWELL, M. E., Chief Engineer
 Address correspondence to Division of Water
 and Sewage, Lawrence, Kan.

TOPEKA, KANSAS

December 19, 1921

Dr. G. R. Walker,
 City Health Officer,
 Hutchinson, Kansas.

Dear Doctor Walker:

In view of the fact that smallpox is present in epidemic form in your city, and that a large number of exposures have been made at various places throughout the county, and further in order to facilitate the suppression of the disease and to prevent the spread of smallpox in epidemic form, consent is given for the promulgation of vaccination requirement, in accordance with Rule XXV, paragraph "C" of the Rules and Regulations of the Kansas State Board of Health, which requires that all pupils, teachers and janitors of your city public schools be prohibited from attending said public schools unless they can show they have been successfully vaccinated.

This order to continue in effect for twenty-five (25) days after the appearance of the last case of smallpox.

Given under my hand and seal this 19th days of December, 1921.

S. J. Crumbine M. D.
 Secretary and State
 Executive Officer.

THE BEGINNING OF THE HEALTH DEPARTMENT

- **January 1970:** A Home Health Agency was established at St. Elizabeth Hospital when one elderly man would not go home from the hospital after being dismissed; he believed he needed additional care. Sister Concetta, a nurse at the hospital, said she could visit him at home. This became the home health agency.
- Doctors made referrals for elderly people who needed their blood pressure checked, changing of dressings, and general nursing care. Sister Concetta worked from St. Elizabeth Hospital until the **Hutchinson-Reno County Health Department was established in 1973.**
- **January 1973:** The Home Health agency moved to Convention Hall and became the Hutchinson-Reno County Health Department.



WIC

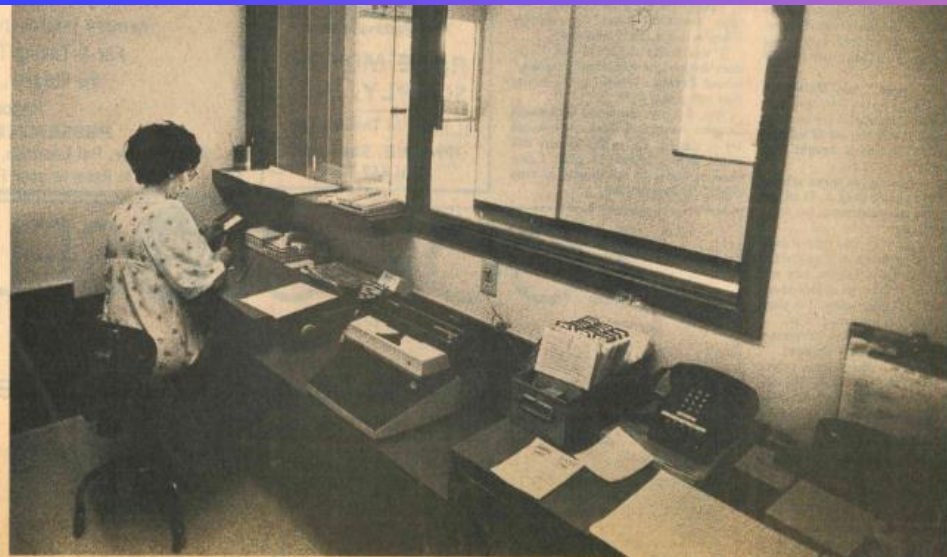
- The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) Program was established under a 1972 amendment to the Child Nutrition Act of 1966. The WIC program, eligible to pregnant women, breastfeeding mothers, and children up to age five, helps with purchasing certain approved food items for those who are at nutritional risk.
- During his political career, Senator Bob Dole was a supporter of the WIC program and pushed continuously for increases in its funding. Today, WIC helps over 8 million women, infants, and children in the United States.
- WIC came to Kansas in 1974. Reno County WIC started prior to 1981.

STATEMENT OF SENATOR BOB DOLE

Support for the W.I.C. Program

Mr. President, of all the federally-funded child nutrition programs, + the Special Supplemental Food Program for Women, Infants and Children (WIC) is surely one of the finest. The WIC program is intended to ensure that women and children receive adequate nutrition at the time when it is most vital to the development of human life. To deny an impoverished pregnant woman proper nutrition is to greatly enhance the risk that her child will suffer malnourishment, or even brain damage. It is precisely this danger that the WIC program is designed to address. It seems to me to be a misplaced set of priorities which has led to administrative foot-dragging on implementation of the WIC expansion mandated by overwhelming Congressional majorities last fall.

Although I voted for the child nutrition bill last October and voted to override President Ford's veto of the legislation, I am not one who could be said to be totally committed to each and every federal child nutrition program. Some are better than others. A reasonable consolidation of many of the federal child nutrition plans should, I think, be seriously explored. I am not suggesting that I favor the Administration's "block grant" legislation. This year's proposal by the Department of Agriculture will, in all probability, be accorded the same treatment as last year's block grant legislation, since it reduces funding drastically for all child nutrition assistance programs. Nevertheless, I believe a reasonable consolidation of existing child nutrition programs has conceptual merit, and I intend to explore further the possibility of such legislation in this session of Congress.



Receptionist Susan Elliott works in an area that overlooks the waiting room. Photos by Craig Chandler

Health, ambulance move to new home

By Dennis Dumler
Staff writer

It's still a little too new to look like home and they're still trying to remember which box the stapler is in, but the county's new health department offices and ambulance substation is in full operation.

The newly remodeled building just west of Adams on 2nd, north of the courthouse and Law Enforcement Center, officially opened this morning. An open house is planned later this fall.

County Health Director Judy Babb said none of the department's normal services were delayed because of the move. Records, furniture and equipment were loaded and hauled from the former offices in Convention Hall and unloaded at the new building in less than five hours Saturday.

It's not all unpacked and put away yet, but enough was finished over the weekend that the office was open for business as usual this morning. Some examination-room equipment, drapes and waiting room furniture are still on order.

Mrs. Babb said the new offices will provide more privacy for patients and better working areas for staff nurses and social workers. In addition, the building houses a large meeting room.

"Now, we don't have to go all over

emergency medical technicians Randy Miller and Roger Hager were putting in their first 24-hour shift in the ambulance substation — and loving every minute of it.

"Our first run this morning was to South Hutch — we made it in less than three minutes," Hager said. "From the hospital, it would have been 10 or 12 minutes. That time can really make a difference, especially if you are talking about a heart attack or something like that."

"That first one was really exciting," Miller said.

"We've probably made 1,500 runs apiece, but there was just something about that first one out of the new building," Hager said.

The substation actually opened Sunday, when the crew on duty responded to five calls. Ambulance officials estimate there will be an average of eight alarms a day at the substation.

Calls west of Main and south of 11th, including all of South Hutchinson and the southern half of the county, will be handled by the crew on duty at the substation.

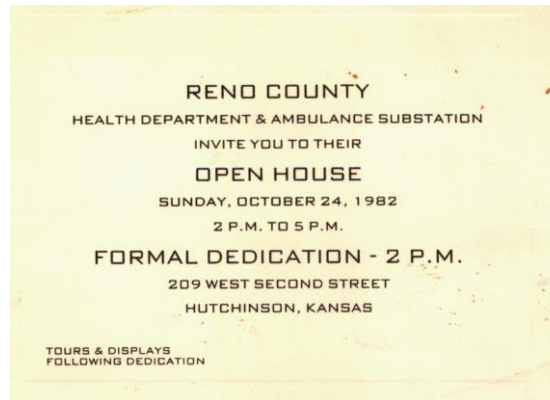
Ambulance crews work a 24-hour shift, which means some sleeping, cooking and lounge facilities are needed. Hager and Miller were more than pleased with the new equipment.



The new substation faces Second Street.



HEALTH DEPARTMENT HISTORY



1981: Reno County assumed sole responsibility and the name changed to the Reno County Health Department (RCHD).

1982: RCHD moved to 209 West 2nd and occupied the east side of the building. Bob Johnson Youth Shelter was in the west side of the building and an ambulance substation was in the north part of the building.

Here's HUTCH

Health-ambulance units host Sunday open house

The Reno County Health Department and Ambulance Substation will host an open house for the public from 2 to 5 p.m. Sunday in their new facilities at 209 West 2nd.

A formal dedication will be held at 2 p.m. on the east side of the building. If inclement weather, the dedication will be held inside.

Dennis Berndsen, president of the Health Department's Advisory Board, will be the master of ceremonies for the dedication service. Joseph Harkin, Kansas Secretary of Health and Environment, will assist in the dedication along with Reno County Commission Chairman Ralph Krehbiel and Gerald Smith, administrator of the Hutchinson Hospital Corp.

Tours, displays and demonstrations will follow the dedication services in both agencies.

The theme of the open house will be a look at the past, present and future of health care services.

The Health Department will feature its expansion of Wellness and Self-Help programs such as "It's Up to Me", "Lively" and Parent Support Projects. The Emergency Medical Service will feature its newest equipment and life-saving techniques. Refreshments will be served following the dedication.



- **1980s:**
- Pregnant women were showing up at the Emergency Room to deliver babies without **any** prenatal care. Hutchinson Hospital and RCHD worked together to create a program at the Health Department for prenatal care.
- The hospital agreed to supply prenatal vitamins and sonograms and RCHD contracted with area physicians to provide the care.



Editorials

Wednesday, October 15, 1986

The Hutchinson News

AIDS in Hutch

Reno County Commission Chairman Lewis Larson said it all:

"Victims (of AIDS) reside in our state and possibly in Reno County. They and those to come must be treated humanely and with compassion."

With that, he voted to fire a county nurse who is accused of refusing to treat an AIDS victim.

However the nurse's case may ultimately be decided, there can be no doubt in the accuracy of Mr. Larson's inflexible insistence that victims of serious diseases be given the community's full support and care.

The nation was tragically slow in beginning the search for a cure for AIDS, mainly because the disease was killing off only homosexuals in its earlier years. Several thousand victims have died. Many more will die before a cure is found.

How many more is one of the great unknowns in the current epi-

demic, because the disease long ago left the mainly homosexual community. It now afflicts non-homosexuals, as well as growing numbers of children.

Panic and hysteria about the disease must be avoided, though the current public discussion of nursing care of patients in Hutchinson shows that public concern about the unknowns of AIDS clearly are rising within the nursing profession, and with that, greater public concern is inevitable.

Greater public concern is more than inevitable. It's essential, whether the disease is AIDS or the Black Death. The concern, however, must be directed at truths and the realities of the disease, and not the fantasized fears of the unknown.

Keeping the current conversation focused on the truth, while ensuring compassion in Hutchinson, is the job of the elected and the health officials. They're doing it well.

1985: The Reno County AIDS Task Force was initiated by RCHD to look at education, testing and support for patients and their families. There was a lot of fear and misconceptions about AIDS. The need for public education about AIDS led to the first Public Health Educator position.

Reno County Sanitation Code



Adopted by the Board of County Commissioners July 2, 2003
Effective October 1, 2003

Administered by the Reno County Health Department

209 West 2nd Street
Hutchinson, Kansas 67501
620-694-2900

A Task Force was formed with the goal of developing a sanitation code for Reno County.

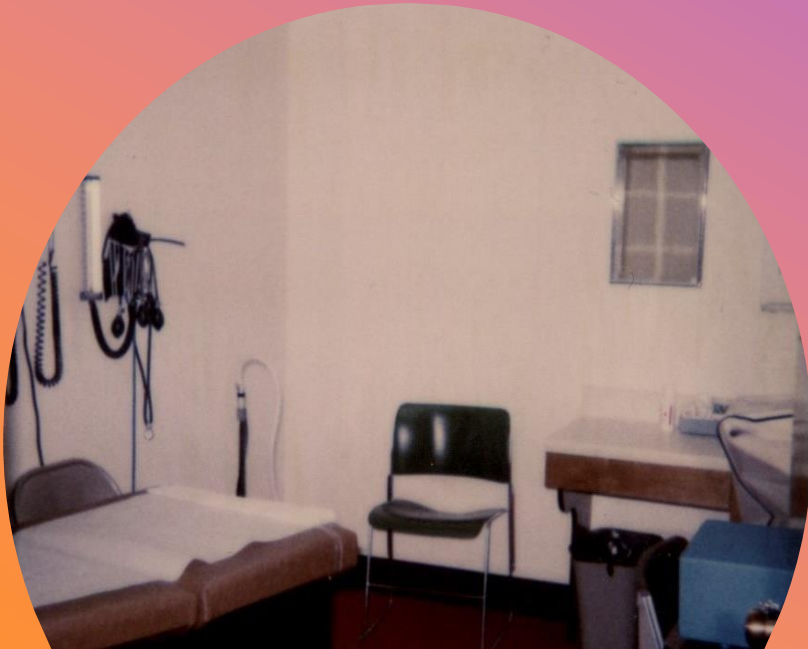
1987

1986

Environmental Health services were added to RCHD to address ground water pollution problems and concerns.

1988

As services were added, space became a problem. Environmental Health and Home Health services were moved to the basement of the courthouse. Administration and some clinical services were also moved to the courthouse.





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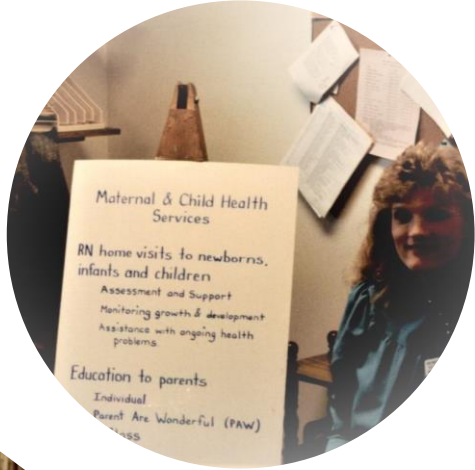
1989: Bob Johnson Youth Shelter moved out of the east side of building they shared with RCHD.

The Board of County Commission approved the building remodel so all RCHD services could be in one building.





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1990

- **1990:** RCHD staff were all joined together in the newly remodeled space and the front door was moved to the west side of the building. These are pictures from the Open House held in October 1990.

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1990:

RCHD Environmental Health staff led the Health Department in hosting a Hazardous Waste Collection Day. After the event, the County & City Public Works departments saw a benefit in having a permanent site for hazardous waste. A plan was developed, and a special building was placed at Reno County Solid Waste.



1991



Willowbrook Tornado – RCHD Environmental Health Staff aided homeowners with well and sewage systems.

RCHD set up a clinic for residents and volunteers to receive Tetanus boosters.

Residents were also able to turn in hazardous chemicals and flammables.

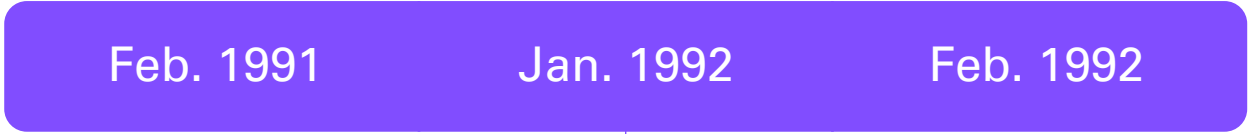
July 1991

RCHD was contracted by KDHE to do food service inspections.



Concerns were growing about the gap in health care for those in the middle-income range. RCHD Director and Hutchinson Hospital worked on a proposal for a Primary Care Project to address this issue.

RCHD started to provide primary care services.



RCHD received federal funding for a three-year Primary Care Project. A consortium formed between RCHD, Hutchinson Hospital, and Horizons Mental Health.





November 1992: The Environmental Protection Agency (EPA) announced that effective October 9, 1993, there will be no more liquids dumped in landfills. A task force was developed to look at regulations and amendments to the Sanitation Code.



August 1994: Amendments to Reno County Sanitation Code become effective. Amendments included revisions to septage transportation and disposal incorporating new federal EPA regulations.



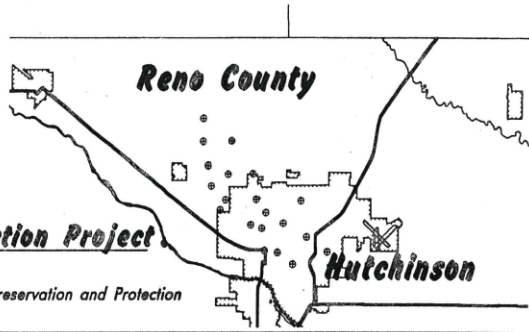
1994 – RCHD begins to participate in the Vaccines For Children (VFC) program. VFC is a federally funded/state operated vaccine program to provide access to immunizations for those on state insurance, are underinsured, or have no insurance. This program helped remove access and equity barriers.

Vaccines are among the most successful and cost-effective public health tools available for preventing disease and death. Vaccines help protect both individuals and communities by preventing and reducing the spread of infectious diseases.



- **September 1994:** As the three-year federal grant for the primary care project was coming to an end, Hutchinson Hospital made a commitment to keep the Primary Care Project going.
- **1995:** The Primary Care Project transitions to Hutchinson Hospital and becomes Community Health Center at 200 West 2nd (former KP&L building). Name changes to PrairieStar Health Center in **2007**.

Fact Sheet



Wellhead Protection Project
Community Groundwater Quality Preservation and Protection

What is Wellhead Protection?

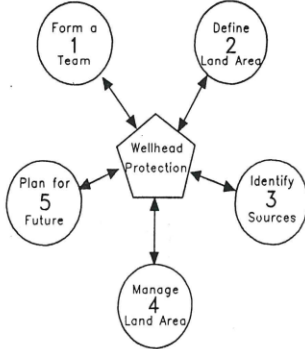
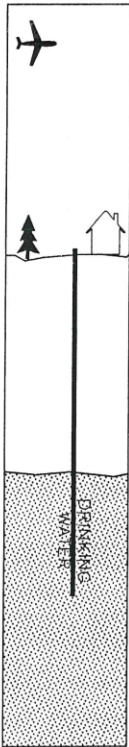
Wellhead protection is a five step process used by communities across the country to assess the potential threats to groundwater quality and to develop incentives and management strategies to reduce them. This is an attempt to prevent degradation of natural resources rather than restore them afterwards.

Step One - The Reno County Board of Commissioners has formed steering and advisory committees to develop a wellhead protection plan for City and County review. These committees are committed to involving the community as they develop this plan. If you would like to participate please contact the Health Department for the meeting time of the next advisory committee meeting.

Step Two - The Equus Beds Groundwater Management District will determine the zone of capture, (or wellhead protection zone) for the city of Hutchinson's public water supply wells.

Step Three - A description of the potential sources of contamination within the zone of capture will be developed.

Step Four - After assessing the needs to



be addressed a wellhead protection plan will be drafted for public review and comment. The plan will define programs and incentives which will assist in the reduction of the contamination potential within the wellhead protection zone.

Step Five - By planning for the future now it is hoped that the resources of the community can be used to preserve and improve our way of life rather than to restore or replace a contaminated source of drinking water.

For additional information contact the Reno County Health Dept., 209 W. Second Hutchinson KS 67501 Telephone 316-694-2900.

1996: RCHD received a grant for developing a Well Head Protection plan. The goal was to protect the public water supply for Hutchinson.



Massive survey to assess water pollution

By John Green
The Hutchinson News

A massive effort to identify pollution risks to the city of Hutchinson's water supply will begin later this month with a mailing to nearly 800 homeowners who live near city wells.

Letters from the Hutchinson/Reno County Wellhead Protection Project will be followed by individual interviews with property owners.

Hutchinson High School and Trinity High School students will work with Retired Senior Volunteer Program volunteers to go door-to-door collecting the data.

The volunteers will use a specially prepared inventory sheet that lists about two dozen land uses that are potential pollution sources, such as gas wells, cemeteries, septic tanks or storage tanks.

The information will be used by the Equus Beds Groundwater Management District, which has a \$5,400 contract with Reno County to create a protection model.

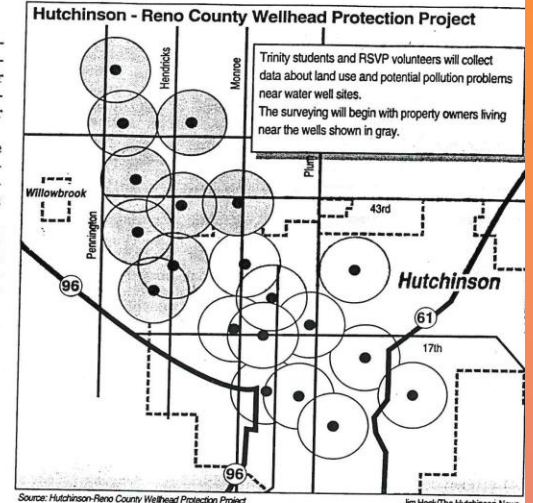
That model, expected to be completed by June, will be used to develop a management plan and future water-resource plan.

"We have to work with property owners to learn what their property has, so we can learn what issues are out there," said Judy Seltzer, Hutchinson/Reno County Health Department director.

Letters telling homeowners about the survey will be mailed Tuesday. There will be two public meetings to discuss the survey with property owners - 7 p.m. Feb. 24 at Mitchell Elementary, 2804 West 56th, and 7 p.m. Feb. 25 at Westbrook Baptist Church, 2005 North Hendricks.

"We want to let the folks in the area know we're working for their benefit, not against them," said project coordinator Gene Haas.

The surveys will be taken dur-



Source: Hutchinson-Reno County Wellhead Protection Project
Jim Heck/The Hutchinson News

ing March.

"The city gets all its drinking water from wells," Hutchinson Public Works Director Dennis Clennan told officials this week at the monthly meeting of the Hutchinson City Council and Reno County commissioners. "We've had three wells impacted by these issues. We need to evaluate what to do to protect the rest."

The city has 20 active wells and four that have been shut down because of pollution. The majority of the wells are northwest of town.

Using a \$22,000 grant, the modeling process for the protection plan will begin with the nine wells on the northwest side, Seltzer said. Plans are to then expand it to cover the seven operating wells within the city limits.

"It should be beneficial to private well owners, too," Seltzer said.

NOW OPEN!

AUTO WASH

11 W. 30th HUTCHINSON
(Next to Blockbuster Video)

HAPPY VALENTINE'S DAY

"Giving You My Heart"

A fresh Victorian arrangement with pink alstroemeria lilies, white daisies, a red rose, carnations, filler flowers and a...

Fine jewelry doesn't wilt or...

1999

Partners in Reno County recognized the need to educate and support the health of all populations in the places where people live, learn, work, and play. They received the Turning Point Grant which formed the first **Community Health Council**, appointed by the Board of County Commission.

The Community Health Council recognized the need for additional data to inform decision makers about the riskiest and most concerning issues to our citizens. They established the Community Health Assessment (CHA) which led to the (CHIP) Community Health Improvement Plan. This CHA/CHIP occurs every three years in Reno County resulting in a plan where community partners come together to address the most pressing issues in our community.

Walking trails, extended hours for health services, and smoke free establishments evolved from this work.

Community Health Coalition for Reno County

our mission is

...building the capability of



*individuals,
families, and communities to be healthy*



Hepatitis A Outbreak of 2001

What happened...

- February: Reno County identified 9 cases of Hepatitis A
- June-July Restaurant workers were identified as a source of spreading Hepatitis A.
- October: Declining numbers of Hepatitis A cases.
- December: Conclusion of Hepatitis A outbreak

What we did...

- Administered 3,154 Immune Serum Globulin Injections
- Administered 2,370 Hepatitis A Vaccines
- Conducted 1,000+ food service inspections
- Visited 100+ homes
- Provided follow up investigations for 500+ contacts of Hepatitis A cases
- Promoted handwashing throughout the community

- **2002** After 9/11 Public Health Departments were under heightened alert. In April 2002, Reno County received a Bioterrorism and Response Grant to build public health infrastructure. Because of this grant, a Preparedness Coordinator position was added to RCHD in 2004.





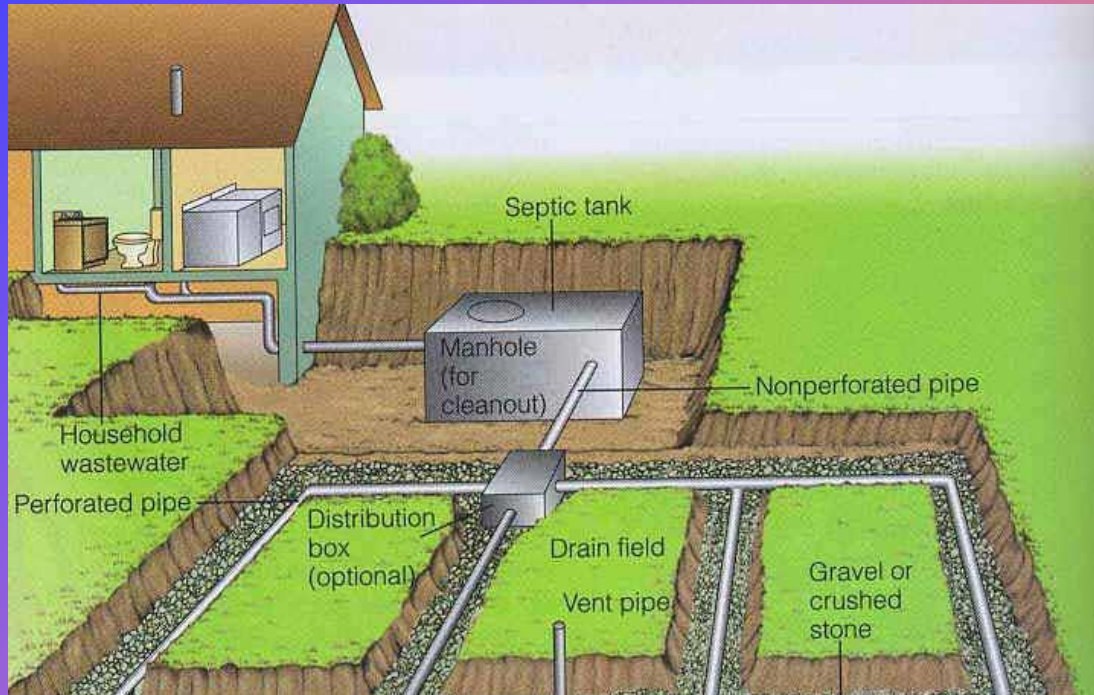
RENO COUNTY HEALTH DEPT.

Smallpox Preparedness Response Plan

Prepared by Sharon Ledgerwood RN, Assistant Director

August 12, 2003

2003: After 9/11 there were concerns about a Smallpox threat. Kansas formed teams who would be vaccinated against Smallpox and ready to hold vaccination clinics, if needed. RCHD had 10 employees who were vaccinated and trained to respond.



- **July 2003** Revised Sanitation Code. Amendments included revisions incorporating advances in private wastewater system design, maintenance of systems, lot size, requiring the permitting of lawn irrigation wells and adding a chapter on public water supply protection. The original code was adopted in 1988 and amended in 1994.

July 2003: Many agencies were making visits to new moms at the hospital. Local agencies worked to decrease duplication of services.

To avoid duplication, a grant was obtained for a Family Resource Coordinator, located at RCHD, to see new moms and babies and make referrals to PACE Agencies: Early Education, Early Head Start, Head Start, Kansas Children's Service League, Healthy Families, Parents as Teachers, and Hutchinson Regional Medical Center.

PACE

Partner Agencies for
Child Excellence

What is PACE?

PACE serves families in Reno County who are expecting a baby or families with children up to five years of age.



Reno County Health Department

209 W. 2nd, Hutchinson, KS 67501
620-694-2900 ♦ TDD: 620-694-2925
www.renogov.org/health





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- Greensburg tornado—
May 4, 2007: RCHD staff
responded to help and
also provide Tetanus
Vaccinations.





Outside Line for H1N1 Vaccine
November 7, 2009



Waiting for H1N1 Vaccine
November 7, 2009

○ **May 2009:** RCHD received notification of first H1N1 case.

Fall 2009: RCHD received the first H1N1 vaccines and administered over 5,000 doses.

Reno County providers administered over 12,000 vaccinations.

Shigella Health Alert!!!

Please be aware that Shigella, the germ that causes shigellosis, is currently being passed throughout our community. Although this germ is very contagious, there is something you can do to protect yourself and your children.

WASH YOUR HANDS!

After using the restroom or before touching any food, please be sure to wash your hands and your children's hands thoroughly with soap and water.



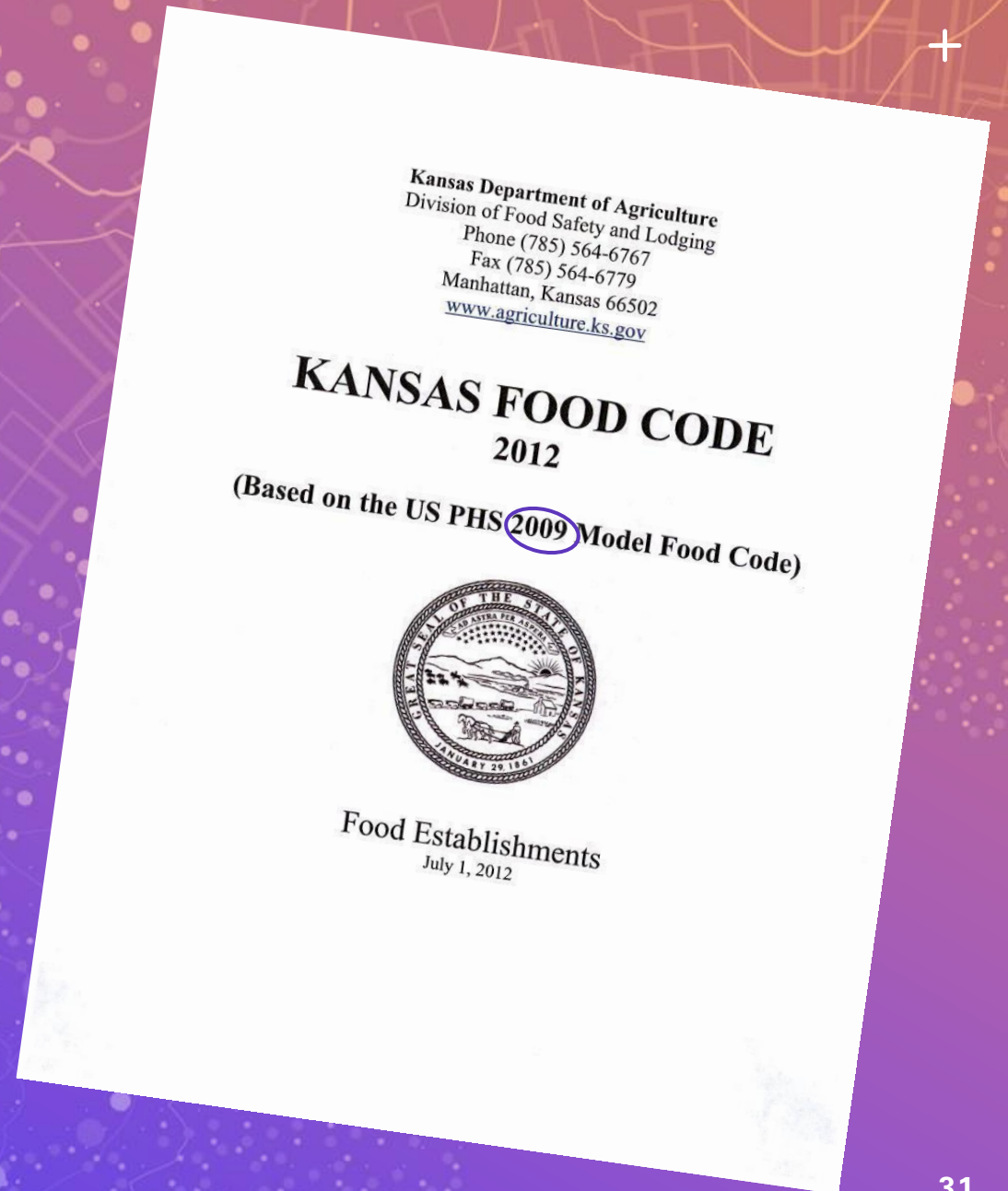
This will help you avoid:

- Diarrhea
- Stomach Cramps
- Vomiting
- Nausea

FALL 2009

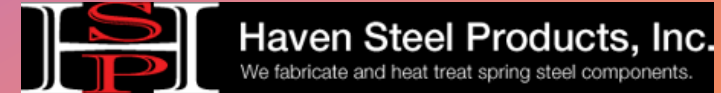
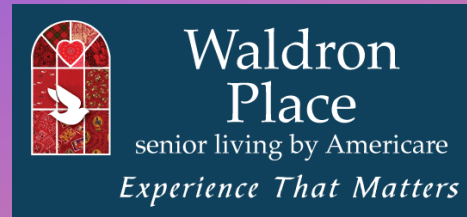
- In the fall of 2009, 102 patients reported symptoms of Shigellosis. Reno County had 18 confirmed cases. Tracking cases and educating the public were key in controlling the outbreak.

- September 2008: The Kansas legislature moved food inspection responsibility from the Kansas Department of Health and Environment to the Kansas Department of Agriculture.
- December 2009: RCHD received word from Kansas Department of Agriculture of a 30-day notice to cancel the contract for Food Establishment inspections.





2010: Business based vaccine clinics — RCHD staff were asked to go to workplace sites to provide flu vaccination clinics for employees.





Child Care Licensing has been part of RCHD since early 1980s.

- + • **September 2010**
- KDHE made changes to Childcare regulations -**Registered** daycares were phased out, and daycare providers needed to become **Licensed**.
-
- These changes came about because of Lexi's Law which was adopted because of a 13-month-old who died in 2004 in a home daycare.



2012

KDHE rescinded the Local Environmental Protection Grant. To continue oversight of the Reno County Sanitation Code, RCHD had to increase costs for permitting of wells and wastewater systems; this was the first increase in fees since 2003.

2014: New Programs and Program changes

RCAT Vouchers

- Pilot program for RCAT vouchers for medical appointments began.

Stepping On

- A fall prevention program for people age 65+

BAM

- Becoming a Mom (BAM) a program funded by March of Dimes, was begun to assist expectant moms.

Skilled Home Health Program ends: With many agencies in town providing home health care services, the RCHD saw a decrease in patient census. After reviewing community needs and the availability of care, the department closed the home health section, which had served the community for over forty years. Older adult services continued, which includes foot care clinic, personal care and homemaker services. These services were able to be continued with grant funding from the South Central Kansas Area Agency on Aging.

2015: RCHD entered into agreement with Reno County Community Corrections Drug Court Program to provide HIV, Hep B, and Hep C testing to all referred participants of the Reno County Drug Court program.

Pertussis Outbreak

Staff Investigated reported cases of Pertussis. Reno County reported 97 confirmed cases.

120 cases were investigated.

Ended February 2016.

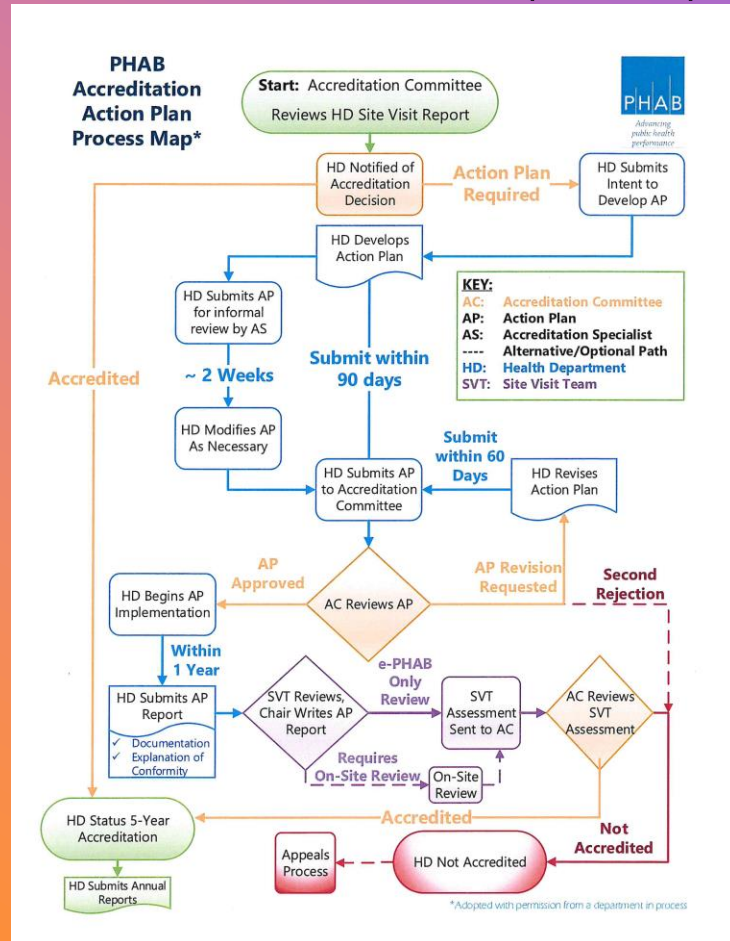
2015: KALHD Award

Kansas Association of Local Health Departments awarded RCHD *Public Health County of the Year*.



2016: Public Health Accreditation

RCHD started the lengthy process of Public Health Accreditation by the Public Health Accreditation Board (PHAB).



August 2018

Public Health Accreditation Board Site visit

February 2021

RCHD awarded Public Health Accreditation.





JUNE 2017 MOSQUITO MONITORING

After three people living within the Turon area died from West Nile complications, RCHD Environmental Health, KDHE, and Kansas Biological Survey began monitoring mosquitos.

A trap containing over 500 culex mosquitoes warranted a call from the Centers for Disease Control and Prevention (CDC). Preventative measures began.



COVID-19 PANDEMIC



February 2020

KDHE held a phone conference with Local Health Departments and Emergency Managers encouraging counties to meet with their local partners about COVID-19.

March 20, 2020

First confirmed case of COVID-19 in Reno County

December 2020

Health care workers receive first doses of Moderna COVID-19 vaccine.

2021 Community Covid Vaccination Clinics

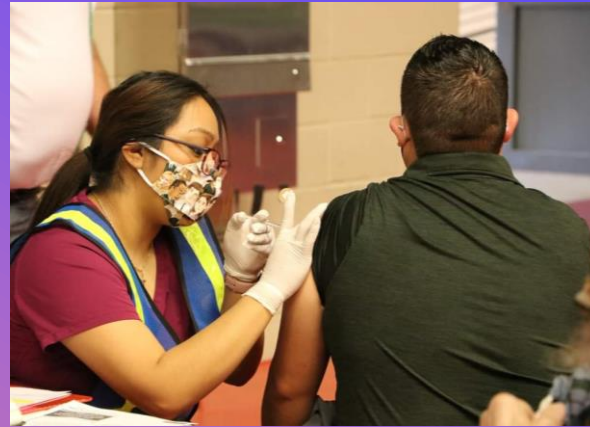
- 10,477 Sports Arena POD
- 5,353 In-house vaccinations
- 4,542 Daily POD
- 3,231 Offsite PODs
- **23,603 TOTAL**

March 2022

Governor Kelly advised that the State of Kansas is moving from a pandemic to an endemic response.

May 11, 2023

Expiration of the COVID-19 Public Health Emergency Declaration



**THANK
YOU FOR
50 YEARS!**



AGENDA ITEM

AGENDA ITEM #10.A

AGENDA DATE: May 30, 2023

PRESENTED BY:

AGENDA TOPIC:

Wastewater Regulation Discussion. [Link to Reno County Sanitation Code](#). [Link to KDHE Minimum Standards](#).

SUMMARY & BACKGROUND OF TOPIC:

In January, the county commission held a study session to better understand and discuss the health department's strategic plan. At the meeting, the commission did not get too far into details regarding the environmental health division of the health department. Therefore, this study session was created to further discuss the division with specific details on the county's sanitary code. The current Reno County Sanitation Code was originally adopted in 1988 and has been amended by the Reno County Commission three times since with 2003 being the last amended version.

An overview of the environmental health division is included in the packet.

Attached are documents that show a comparison between the county's sanitary code and state minimum regulations, along with a report from Commissioner Ron Hirst and his ideas of enhancing the county's process.

Environmental Health Process Improvements 2023:

Environmental Health is a branch of public health that: focuses on the relationships between people and their environment; promotes human health and well-being; and fosters healthy and safe communities. Environmental health is a key part of any comprehensive public health system. The field works to advance policies and programs to reduce chemical and other environmental exposures in air, water, soil and food to protect people and provide communities with healthier environments. (American Public Health Association website)

To follow up on the memo sent early March 2023, we are providing the following updates:

1.Promote the collaborative relationship between Planning and Zoning (PZ) and Environmental Health (EH) staff.

1. PZ and EH staff will work on website updates to promote each other departments.
2. PZ web page would add a link to EH page. EH already links to PZ webpage. EH website section dedicated to building development.
3. PZ staff will also handout well and wastewater permit process handouts to clients as needed.
4. PZ staff will also include more language in emails to refer clients to EH. EH already had a standardized email that includes contact info and links to PZ.
5. Both PZ and EH will continue to offer to meet with clients and to go over processes.
6. EH Supervisor will dedicate eight hours a week to work on environmental assessments and be available to PZ for meeting with clients.

Please note the implementation of items 1-6 takes a more educational approach to those building in the county, it may not expedite permits issued by the departments, as there can be other variables that influence when a permit is issued.

2.Soil Profiles.

Staff will conduct soil profiles, if requested.(reduction in services)

We will continue with our message of - The contractor or owner can waive the sanitation code and hire a licensed /certified soil scientist or a qualified engineer to complete the soil profile and share results with the county. Staff will have to complete a site evaluation in conjunction with the licensed /certified soil scientist or a qualified engineer soil profile.

3.Manufacturer of Products.

Staff is reviewing our current policy.

4.Sanitation Code for wastewater systems.

Staff has been asked to complete a KDHE to Reno County comparison (attached).

6.Continue working public health nuisances until further direction.

County Administration and County Counselor has reviewed this policy. Since no one else in the community provides this service, Health Department staff will continue this service.

7. Animal Neglect calls

Callers are being directed to call 911 (the Reno County Sheriff Office (RNSO)) to make a report. RNSO will go out and call RCHD staff if needed. (avoidance of duplication of services)

8. Mortgage inspections

Updated communication to Reno County to say – (reduction of services)

Thank you for submitting a Mortgage Inspection Request. We continually strive to improve our processes and to address concerns while also maintaining our role to protect the safety and quality of groundwater throughout Reno County.

Reno County does not require well and wastewater inspections for the sale of real estate. Moving forward, we will promote the use of licensed wastewater contractors and licensed water well contractors for mortgage inspections. These contractors will be your first point of contact and are able to provide a more comprehensive inspection than county staff.

The Environmental Health department is available to provide assistance when needed. We can provide detailed research history on properties if requested. For more information on our updated Mortgage Inspection process along with a list of licensed wastewater contractors and licensed water well contractors; please visit our site at: <https://www.renogov.org/658/Mortgage-Inspections>

9. GovBuilt.

Software is being implemented; this is 80% completed. The purpose of the software is for ease of information and transparency.

10. Customer Service.

In March 2023, Reno County created and sent out an Environmental Health Satisfaction Survey; results revealed an 87% satisfaction rating. With the implementation of GovBuilt, a satisfaction survey will be prompted at the end of each service provided.

11. Advisory Board.

In Spring/Summer 2023, the RCHD Advisory Board membership to include representation from an Environmental Health contractor and a resident using a private wastewater system.

Topic /Regulation	County Sanitation Code	KDHE Bulletin 4-2	Public Health Benefit or Constituent Benefit
Documentation/ Inspection of wastewater installations	required established forms and GPS of system	not required	Constituent Benefit for the local authority to maintain past and current history of a property
Documentation/ Site evaluations prior to wastewater installations	required established forms and GPS of area	required	Constituent Benefit for the local authority to maintain past and current history of a property
Soil profiles	required by agency , waiver option by applicant to use a person that is approved by licensed engineer or soil scientist	soil profiles are recommended	Public health Benefit and constituent Benefit for local level to identify groundwater, groundwater features, and restrictive features for proper placement of wastewater system that provides some soil treatment to sewage prior to entering the groundwater for consumption
Groundwater protection	Local level is allowed to be more stringent then KDHE	minimal requirements and encourage local to be more stringent	Public Health Benefit and Constituent Benefit for local level, as Reno Co. is considered to be primarily encompassed as a region that has sensitive groundwater and shallow groundwater
Septic tanks	Traditional tanks must be approved by KDHE	KDHE establishes the criteria for traditional septic tanks	Public Health and Constituent Benefit for local level, as KDHE criteria allows for minimums to be met for tank construction and integrity, this eliminates primitive tank construction to occur
Enhanced/Aerobic tanks	Local level determines what is approved.	KDHE does not regulate and not approved by KDHE code	Public Health and Constituent Benefit as the local level can look at other methods of treatment of sewage units that can treat wastewater better than a traditional septic tank or lagoon
Pipe and gravel laterals	approved at local level and installed per KDHE Bulletin 4-2	KDHE describes the construction methods	Public Health and Constituent Benefit at local level, as it allows for oversight of lateral field installations that must meet a minimal design and installation criteria
Pipe gravel/ rock laterals	approved at local level and installed per KDHE	KDHE describes the construction methods	Public Health and Constituent Benefit at local level, as it allows for oversight of lateral field installations that must meet a minimal design and installation criteria
Chambers and other types of laterals	approved at local level	KDHE does not regulate and not approved by KDHE	Public Health and Constituent Benefit at local level, as it allows the local level to look at other types of laterals fields to be installed
Low pressure pipe laterals	approved at the local level	KDHE does not regulate and not approved by KDHE code	Public Health and Constituent Benefit at local level, as it allows the local level to look at other types of laterals fields to be installed
Drip irrigation laterals	approved at the local level	KDHE does not regulate and not approved by KDHE code	Public Health and Constituent Benefit at local level, as it allows the local level to look at other types of laterals fields to be installed
Lagoons	approved at the local level with guidance of KSU Extension and KS Environmental Health Handbook	KDHE does not regulate and not approved by KDHE code	Public Health and Constituent Benefit at local level, as a lagoons is an option for sites that have restrictive soils and where traditional septic tank and laterals are not an option
Lift stations	approved at the local level with guidance of KS Environmental Health Handbook	KDHE does not regulate and not approved by KDHE code	Public Health and Constituent Benefit at local level, as many systems installed currently in Reno Co. need a lift station to distribute the wastewater to the laterals and be 4' above a restrictive feature in the soil

Effluent filters	approved at the local level with guidance of KS Environmental Health Handbook	KDHE does not regulate and not approved by KDHE code	Public Health and Constituent Benefit at local level, as this traps solids and only allows for fluids to enter a lateral field, which can help with longevity of a wastewater systems and a slight reduction in contaminants
Mounds	approved at the local level with guidance of KS Environmental Health Handbook	KDHE does not regulate and not approved by KDHE code	Public Health and Constituent Benefit at local level, as a mound design or raised bed design is used frequently to place the laterals above ground when a restrictive feature is within less than 4' from the ground surface
Holding tanks	approved at the local level with guidance of KS Environmental Health Handbook	KDHE does not regulate and not approved by KDHE code	Public Health and Constituent Benefit at local level, as holding tanks are primarily permitted for Ag shops/ under outhouses. This allows local oversight and sewage to be contained and holding tanks pumped as needed.
Wastewater setbacks	Established at the local level and are more stringent for well protection	KDHE has established minimal protection	Public Health and Constituent Benefit at local level, as domestic well water needs to be protected as it is drunk by all people and animals in the county and sewage has contaminants that can make people sick.
Licensing of contractors (Homeowners and County wide installers)	Established at the local level	KDHE does not regulate	Public Health and Constituent Benefit at local level, as it provides oversight of those installing wastewater systems.
Licensing of sanitary service pumpers	Established at the local level	KDHE does not regulate	Public Health and Constituent Benefit at local level, as it provides oversight of those pumping wastewater tanks and where the collected sewage can be disposed
Appeals & Hearings	established at the local level	KDHE does not allow for these exceptions	Constituent Benefit at local level, as it provides a setting for applicants to appeal a local decision and present their case
Waivers	Waivers are typically granted at the local level only to state code minimums then referred to KDHE	KDHE typically does not provide for a waiver on wastewater system	Public Health and Constituent Benefit at local level, as it provides an opportunity to relook at a parcel and ensure groundwater is still protected and that not circumstances fit within the setbacks
Issuance of Permits	established at the local level	KDHE does not issue permits or keep files of property development for future discovery	Public Health and Constituent Benefit at local level, as it provides documentation that code minimums are met and allows for local oversight
Penalties	established at the local level	KDHE does not address penalties	Constituent Benefit for the locals authority to apply penalties to those that cannot and do not meet minimum criteria, and blatantly ignore minimal regulations
Wells	Regulations established at the local level or mirror KDHE Article 12 and 30	Regulated by KDHE Article 12 and 30	Public Health and Constituent Benefit at local level, as it provides local oversight of water well placement and future contamination
Public water supply protection	Established at the local level	KDHE does not regulate	Public Health and Constituent Benefit at local level, as it provides local oversight and cooperation to all public water supplies that serve citizens in populated areas, that protection of water is for all citizens
Fees	Established at the local level	KDHE does not set fees	Constituent Benefit for the locals authority to apply fees to supplement the local program and attempt to relieve local tax dollar contribution

Semi public wastewater systems	Established and monitored at the local level	KDHE does not regulate	Public Health and Constituent Benefit at local level, as it provides local oversight situations that do not fall under KDHE jurisdiction
Semi public water supply systems	Established and monitored at the local level	KDHE does not regulate	Public Health and Constituent Benefit at local level, as it provides local oversight situations that do not fall under KDHE jurisdiction
Inspection reports and findings	Established at the local level	KDHE does not have established reports	Public Health and Constituent Benefit for the local authority to maintain past and current history of a property, especially when a replacement well or wastewater system is needed.
Wellhead protection zones established around public water supply wells	Established at the local level	KDHE does not have established wellhead protection areas	Public Health and Constituent Benefit at local level, as it provides local oversight and cooperation to all public water supplies that serve citizens in populated areas, that protection of water is for all citizens

Waste Water Findings and Considerations, Ron Hirst 2nd District Reno County Commissioner

Written Report Requested by Commissioner Friesen

9-23-2022

Appoint a 5 member Waste Water Advisory Board following Sedgwick County's Waste Water Advisory Board agreement. I would recommend reducing size from 7 (Sedgwick County) down to 5 for Reno County. Copy of Sedgwick County's board can be made available. Meeting frequency to be semiannual or as needed. The understanding is that the meetings are for the purpose stated in the agreement and not just a chance to complain. This was completely agreed upon by the contractor I met. This is just an advisory board and any suggested changes in policy have to come before the county commissioners to be approved or not approved.

- 2 members who hold a current license for installation of on-site waste water installation and maintenance in Reno County.
- 1 member who hold a current license to provide sanitary service in Reno County.
- 1 member who is a member of the general public residing in Reno County.
- 1 member who holds a professional engineer's license in the State of Kansas and who practices in Reno County.

Don't exceed KDHE regulations regarding distances and nitrogen reduction. Reno County seems to be the only county that has a super standard for nitrogen level and larger setbacks.

Streamline the process to acquire building, waste water and water well permits.

- For someone wanting to build either a residence or business building that will need a waste water installation have a pre meeting with appropriate Planning and Zoning Director, owner, building contractor, waste water installer and if needed water well driller prior to any permit. This allows for site plan drawing review. This process allows for ensuring proper setbacks and for waste water installer to begin the process with Health dept. to determine exactly what will be required and, if any, changes in location are needed to properly build on the site. In addition, this will allow contractor and owner to know of any additional cost for changes in the type of waste water system needed.
- One final meeting with Planning and Zoning, owner, building contractor, waste water installer and water well driller, if needed, and to finish signing any permits.

In conversations with a waste water installer and county planning and zoning director all agreed this would save their valuable time, help cut any delays in building along with owner and

contractor knowing what is required before commencing building. This would also save health dept. time and energy. The object is to cut permitting steps and processors to be more efficient. Est. total time <2 hrs. Present method for the most part is too slow for everyone.

When reviewing soil structure on site, the installer should be in attendance so he knows exactly what is needed right then. If a complete disagreement on soil interpretation, then a second knowledgeable party should be called. The idea that Reno County soils are different than other counties is not completely accurate. The sandhills of Rice County and Harvey County next to Reno, the alluvial area of Cow Creek and Arkansas River are same as neighboring counties. Just because they have different names doesn't mean they do not have the same or very nearly the same percolation rates and soil characteristics. In other words, they may well have the same scale number for installation requirements despite their soil name. I wish I still had my soil books from about 20 counties to demonstrate this. Didn't think I would need them anymore. An example would be if mottling is shown at 8" and depth of mottling is 6" and good soil for percolation is under the mottling then allow for a lateral line in that instance.

At one time I thought everyone had agreed to allow a signed waiver for allowing lateral lines closer to trees than is recommended by extension and county regs. This allowed a home owner to exempt the county and installer from any liability. I don't believe this is being done. Certain tree species roots do not extend beyond their branch line. A signed waiver should be allowed as long as it will not harm or cause danger to a potable water source or home owner with the data known at the time. A waiver may apply to other instances under the same reasons for protection of potable water and property owner. Should be some give and take.

Manufacturers and their engineers of waste water systems have spent thousands if not hundreds of thousands of dollars to have their systems proven safe under many circumstances and conditions. I do not believe that having another outside engineer to review these systems for Reno County is necessary. I consider this a waste of money and time. As long as the installer has been approved by the manufacture and has a certificate allowing the installer to install and maintain their system, that should be sufficient evidence for county health dept. I understand that some manufacturer's engineers are tired of working with Reno County.

Replacing a waste water system that has failed after functioning for 40 or 50 years should be viewed with consideration of both KDHE guidelines and home owner. Home owner may well need some kindly education that present KDHE regulations may not allow what home owner would like or what has worked in the past. There are times when more than one method will work and be less costly for home owner and should be taken into consideration.